

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the September 27, 2017, Regular Board Meeting

I. CALL TO ORDER

The ESD Board met at North Central ESD at 5:00 p.m. and President Harlan Warner called the meeting to order at 5:35 p.m. Present were Board members Larry MacGuffie, Cathy Meuret and Ed Daling. Staff present: Superintendent Michelle Price, Assistant Superintendent Linda McKay, Executive Directors Pete Phillips and Dave Arp, and Executive Assistant Eldene Wall. Special guest: Jennifer Korfiatis, NCESD Communications.

II. CONSENT AGENDA

**** It was moved by Ed Daling and seconded by Larry MacGuffie to approve the Consent Agenda. Motion carried.**

A. Approval of Minutes

Approved the minutes of the August 23, 2017, Board meeting as presented.

B. Approval of Vouchers and Payroll

Approved September vouchers and payroll as presented.

The following vouchers are audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll direct deposit and warrants in the amount of \$923,270.57 are also approved.

General Expense Fund

August Month-End Warrant numbers 801125321 through 801125415, totaling \$572,101.52.

August Month-End Sales Tax Wire Number 201600099 totaling \$309.67.

August Co-op Month-End Numbers 801125416 through 801125419 totaling \$209,230.86

September Mid-Month Tax Wire Number 201600100 through 201600100 totaling \$973.29

September Co-op Mid-Month Warrant Numbers 801125566 through 80112557 totaling \$329,006.72

September Month End Warrant Numbers 801125622 through 801125725 totaling \$240,668.76

September Month-End Sales Tax Wire Number 201600101 totaling \$628.48

September Co-op Month-End Numbers 801125726 through 801125733 totaling \$588,089.27

September Payroll amount \$923,270.57

C. Personnel

New Hires

- *Paul Harrison, Loss Control Specialist, effective September 18, 2017*
- *Ricardo Escobedo, Out of School Youth/Health Coordinator, effective October 16, 2017*

Resignations/Retirement

- *Vicki Aldrich, Accounting Technician, effective September 14, 2017*

D. Travel Requests

- *Kate Lindholm to Costa Mesa, CA, September 5-9, 2017 to obtain OCDE Project GLAD Recertification.*
- *Linda McKay to Minneapolis, MN, October 24-28, 2017, to attend the Duncan Simester Training.*
- *Linda McKay to San Antonio, TX, November 29—December 2, 2017, to attend the AESA Annual Conference.*
- *Dave Arp to Minneapolis, MN, October 24-28, 2017, to attend the Duncan Simester Training.*
- *Mechelle LaLanne to Atlanta, GA, October 31—November 3, 2017, to attend ACESSE 50: Convening of CSSS Fall 2017.*

IV. AESD REPORT

Cathy shared highlights of the September 18 AESD Executive Board meeting, including:

- AESD nominating committee
- AESD Goals
- Capital Budgets and details of state budget
- Collaboration with Oregon ESDs – there are no collaborative efforts with them at the present time, but they are welcome to come to our conferences.
- AESD budget – no one had concerns
- ESD Elections – 42 seats were open, most were not contested.
- Spokane is building a new conference center, open in October
- 2018 AESD Conference information is on the ESD 123 website now.
- Freeman shooting and how the school and community rallied.
- Jim Shoemake and Marcia Fromhold have retired and Melissa Gombosky is now the sole AESD Legislative Liaison

III. STAFF REPORTS

A. Teaching and Learning

Michelle gave a report in Linda's absence and reported Linda's team members are filling in for her while she is away from the office.

B. Fiscal Services

Dave reported on the impacts of HB2242:

- A couple of district business managers reached out to him for information about HB 2242, resulting in a sharing group.
- Dave has put together a list of resources for the group, including WASA HB2242 Summary, the WEA Blog FAQ with WASA comments; WASA's final legislative end-of-session report; as well as OSPI resources.
- Dave also shared 2017-18 timelines that he presented to our district superintendents at the SAC meeting. He answered questions regarding inequity in salaries, levy lid, and LEA. Dave is receiving invitations to present to districts in order to provide clarification. Small schools with low property value are the ones that are being hurt the most.
- Chris Reykdahl sent out a message about the possible impacts on Special Ed if taken out of levy. We need to visit with legislators.

C. Technology Services

Pete shared:

- Learning and Teaching team is providing increased services, including STEM Co-op, which resulted in the STEM Summit. It has increased their days of service.
- Computer Science Grant through the AESD Network, east side and west side grants, including elementary, Code.org; middle school, First Robotics; and high school, TEALS (sponsored by Microsoft – an AP class). Pete explained teachers Skype in to teach the class. Several TEALS classes are in our region already. Computer Science is a needed career pathway for our students, with many job openings.
- EVal tool for TPEP is a big deal, and Pete has been training.
- Network Services, providing enough devices so kids can take tests at the same time. Schools are trying to provide one to one.
- Dave complimented Pete on his work with technology and the reputation our ESD has gained as a result. Pete commended Debby Thompson for her work updating technology in the ESD meeting rooms. We are 100% Dropbox and we are moving to the Cloud.

D. Communication Services and Social Media

Pete highlighted Social Media and described the many types and variations of social media. Pete enjoys using Twitter so he can find people who do have similar teaching/jobs/services. Jennifer shared that Facebook is most popular in north central Washington. Twitter and Instagram are growing. She shared some analytics from Facebook and Twitter showing the increase in views and engagement. She answered questions about how teachers are using social media for teaching in the classroom.

Pete reported we are offering NCESD social media services which helps districts get started with social media, gather in their stray Facebook pages and get started using it in their districts, as well as helping with other media. Pete described WorkPlace, a private internal

communications page for our staff. Department groups can also be formed through WorkPlace.

Jennifer shared details of the Communication Plan, identifying audiences they want to communicate with consistently, which is the driving force.

Michelle indicated the Board section has been set up on the ESD website, including agendas and minutes.

IV. OLD BUSINESS

A. Regional Committee Appointments/Vacancies

Michelle reported that Bill Dobbins, at the recommendation of Garn Christensen, has joined the Regional Committee from Marcia's director district, giving us a full Committee. Michelle feels that boundary changes are not as big of an issue now, because of the capability students have to choose the district they want to attend. Michelle answered questions regarding possible decisions that might have to be made in the future.

B. Board Elections

Michelle reported there are two candidates for Si's position – Susan Albert and Lynn Trantow. Michelle and Harlan have written a letter to encourage board members to vote. Michelle will forward information about the candidates. Cathy distributed the 2017 Membership Directory.

C. Board to Board

Content of the fall issue of *Board to Board* was discussed, including Larry and Cathy's article about the ESD Board Workplan.

V. NEW BUSINESS

A. Regional Board meeting

Michelle announced that lunch with Si is scheduled at noon on October 30, then the Regional Board meeting at Orondo the same day.

B. Board Policy Update

Michelle called attention to 4000 Board Policies. Clarification was requested for several of the policies. Changes as needed were made on 4100 P-1 and 4550 Attachment A.

VI. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

A. Teacher of the Year Ceremony

Michelle described the state Teacher of the Year Award ceremony on September __ in Seattle, during which Jon Magnus received his Regional Teacher of the Year award – a wonderful ceremony.

B. North Central Education Foundation Teacher Classroom Grants

The NCEF Teacher Classroom Grants will be awarded October 26 at the Confluence Technology Center. ESD Board members are welcome and invited to attend.

C. AESA Conference, November 29 – December 2 in San Antonio, TX

Registered to attend the AESA Conference are Michelle Price, Mary Kunkle, Ed Daling and Marcia Henkle.

D. 2017 WSSDA Conference in Bellevue, November 16-19, 2017.

Registered to attend are Michelle Price, Harlan Warner, Larry MacGuffie, Cathy Meuret and Marcia Henkle. Harlan and Larry are registered for the WSSDA pre-session on legal issues, as well as another night at the hotel. Suzanne is also planning to attend this pre-session.

Cathy and Michelle plan to attend the October 3 WSSDA Regional Meeting in Leavenworth.

E. AESD Conference in Pasco

Reservations at the Hampton Inn will be made for Larry, Harlan, Cathy, Ed, Michelle and other Board members who plan to attend the AESD Conference in Pasco.

Michelle shared the notebook she has put together for new board member orientation.

The meeting adjourned at 8:26 p.m.

Board Chairperson

Board Secretary