

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the February 28, 2018, Regular Board Meeting

I. CALL TO ORDER

The ESD Board met at North Central ESD and Vice-Chair Larry MacGuffie called the meeting to order at 12:05 p.m. Present were Board members Susan Albert, Mary Kunkle and Ed Daling. Staff present: Superintendent Michelle Price, Assistant Superintendent Linda McKay, Executive Directors Pete Phillips, Dave Arp, Suzanne Reister and Executive Assistant Eldene Wall.

Larry has been in touch with Harlan and things are going well. He handed out copies of the voucher and payroll numbers. There are two additions to the agenda – *Board to Board*, and one new hire to add – Jane Schuyleman, replacing Nancy Zahn, who left us a month ago, in ProServ. Suzanne provided some background about ProServ.

**** It was moved by Ed Daling and seconded by Mary Kunkle to add the additional agenda items. Motion carried.**

**** It was moved by Mary Kunkle and seconded by Ed Daling to approve the Board Agenda as amended. Motion carried.**

II. CONSENT AGENDA

**** It was moved by Ed Daling and seconded by Mary Kunkle to approve the Consent Agenda. Motion carried.**

A. Approval of Minutes

Approved the minutes of the January 24, 2018, Board meeting as presented.

B. Approval of Vouchers and Payroll

Approved February vouchers and payroll as presented.

The following vouchers are audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll direct deposit and warrants in the amount of \$932,230.65 are also approved.

General Expense Fund

- o January Month-End Warrant numbers 801126648 through 801126753, totaling \$277,691.04.

- December Sales Comp Tax Wire Number 201700033 through 201700033 totaling \$455.73.
- January Month-End Void Warrant Number 801126603 totaling \$(129.00).
- January Month-End Void/Reissue Warrant Number 801126479 totaling \$(652.70).
- January Co-op Month-End Warrant Numbers 801126754 through 801126759 totaling \$87,866.81.
- February Mid-Month Warrant Numbers 801126760 through 801126851 totaling \$175,933.49.
- February Mid-Month Void Warrant Number 801126682 totaling \$(195.50).
- February Mid-Month Reissue Warrant Number 801126787 totaling \$140.00.
- January Comp Tax Wire Number 201700039 totaling \$406.72.
- February Co-op Mid-Month Warrant Numbers 801126852 through 801126855 totaling \$557,635.30.
- January Sales Tax Comp Tax Wire Number 201700045 through 201700045 totaling \$348.88.
- February Month-End Warrant Numbers 801126874 through 801127005 totaling \$291,890.77.
- February Month-End Void Warrant Number 801126817 totaling \$(691.06).
- February Month-End Reissue Warrant Number 801126950 totaling \$691.06
- February Co-op Month-End Warrant Number 801127006 totaling \$2,365.00.
- February Payroll amount \$932,230.65.

C. Personnel

New Hires

- *David Young, Fire Science Instructor, WVTSC, effective February 5, 2018*
- *Jane Schuyleman, ProServ, effective March 19, 2018.*

Resignations/Retirement

None

D. Travel Requests

- *Sariann Meredith to Minneapolis, MN, July 15-21, 2018, to attend the 2018 NAEOP Conference.*
- *Shelley Seslar to St. Charles, Missouri, June 17-21, 2018, to attend the Spring Trauma-Informed School Conference.*

IV. AESD REPORT

A. AESD Executive Board New Member Orientation

Michelle shared the AESD Executive Board update prepared by Marcia Henkle, including highlights of the Legislative Conference and legislative regional meetings scheduled so superintendents and board members could engage with legislators from their districts. The meetings were well attended and very successful. Michelle also shared the latest

implications of 2242, which could potentially have a negative impact on some of our districts. Another negative impact could be the change in residence (online programs). March 8 is the session deadline, but all kinds of adjustments are possible. It's hard to know where things will land.

III. STAFF REPORTS

A. Teaching and Learning

Linda indicated No Child Left Behind was reauthorized as ESSA, which changed how they identified schools in need of support – comprehensive and targeted schools. Superintendent Reykdal and his team will make calls this week to over 100 schools identified as comprehensive. Good things about ESSA: 800 schools in WA will be identified as targeted. They are acknowledging growth, which is good, and working on clean-up of data. OSPI will have informational meetings for superintendents on April 17 to help them with communication. There is a federal requirement that the bottom 5% receive support. They don't know what that will look like yet. Other news:

- Barbara Guzman wrote a proposal to OSPI and was awarded \$3,800 for a week of outdoor activities at a fish hatchery for middle school/migrant students.
- Linda will travel to the national science conference in March with Andy Boyd and Mechelle LaLanne. They have developed a science course, and they are excited to present at the national conference.
- The BEST Grant and new teacher support will begin this spring. They will be receiving requests from school districts asking for more days.
- Relationships are being built with schools and districts.

B. Fiscal Services

Dave also talked about building relationships with districts and how they will handle changes in funding – first will be salaries and how to come up with the new salary schedule. Part of 2242 is getting rid of the LEAP schedule and staff mix, so now each district is on their own to negotiate their own salary schedules. Dave was asked to sit on the interview committee for the Wenatchee School District fiscal officer position. There are 65 positions open across the state. Dave also talked about implications of providing sick leave for subs, adjustment to pension liabilities, audits and implications for bargaining. Michelle says our districts are very concerned about negotiations. Everything in current contracts will have to be thrown out. WEA may have a problem in that employees may not be required to be union members. Michelle reported the cost of turning our property into a parking lot for employees is being looked into, with a goal of having a proposal to present at the next meeting.

C. Special Services

Brent Stark's Special Services report was presented by Michelle, since Brent is on the road, attending four career fairs with Special Ed staff. Other news from Brent:

- There was another great day of PBIS training. Flint Simonson was here three days.

- Special Ed Conference in Seattle;
- Curriculum fair: Over 50 people are registered and they need to move to a larger site.
- WA U Alternative Pathways – districts are participating and classes start in July.

D. Technology Services

Pete shared:

- The push right now is Computer Science, including an OSPI Grant consortium for four ESDs on the east side. Included are: Code.org (first robotics) and high schools using TEALS, which is Microsoft funded and brings in computer science experts for industry. We are leading the way in our area for the number of schools using TEALS. There are all kinds of jobs open in computer science, so we are getting the word out to school districts to encourage students to choose career path.
- The STEM Summit, which is part of our STEM Co-op, is scheduled August 13 at the Convention Center. They are hoping to double last year's numbers. There are 146 slots in the conference and it is fun to see the team fill in. The State Teacher of the Year will probably be one of the keynotes.
- Work is being done on an internship model through the Apple STEM Network. High tech companies can't find workers, so they are interested in intern programs. Exciting work!
- 18 folks are part of NetServ, keeping the lights running, continuing to grow. Two new big contracts were just signed with Tonasket and Brewster.
- Chrome books are still popular.
- Communications – Jennifer is doing a good job of branching out to a couple of districts (social media and websites).

E. Human Resources/Workers Comp

Suzanne Reister talked about soft skills (a big gap) and partnering with Brent at Career Fairs. A spread sheet will be put together of people available for hire. Other news:

- There was a meeting in Olympia last week for directors from ESDs who have Worker's Comp pools. They are looking at meeting with Corporate National to tell them who we are and describing risks in schools. An incentive program has been started for our districts, unique to our ESD.
- Our ESD has 2.25 loss control staff members and districts have been divided up among our staff so each district will have a contact person.
- Unemployment – 2703 HB states that school districts in the past could use reasonable assurance letters, protecting districts from paying unemployment during holiday and summer breaks. They have now decided not to use reasonable assurance letters, but a different system. Letters have to be signed by the superintendent.
- Crisis Management – there is a lot of activity in districts for Mike Dingle, including intruder drills. Mike is doing great things with districts, and three active shooter trainings are scheduled in the next few months.

IV. OLD BUSINESS

A. Salary Survey

Suzanne said they contracted to take a look at our salaries. The equity piece is important and we want to look at responsibility and equity for all positions, aligning for where they should be, comparing to other ESDs. Suzanne explained the difference between the previous salary schedule and the proposed – which will include new job descriptions for each position. The next step will be looking at the budget. Sustainability – a few people may be adjusted right away to bring them up to market value.

B. Board Recruitment

Michelle reported we have a potential ESD Board candidate from Cashmere – Kim Larson. Michelle will meet with her to see about the possibility of serving.

V. NEW BUSINESS

A. August Retreat Date

The date for the August Retreat was discussed, preferably during the day. August 7 or 8 was proposed.

B. Revision of Board Policy 1210 Re: Annual Board Organization Meeting

**** Mary Kunkle moved and Ed Daling seconded to approve the change in Board Policy 1210, reorganizing the ESD Board in January every two years instead of annually. Motion carried.**

C. Revision of Board Policy 1410 Re: Board Meeting Schedule, Agenda, Public Notice/Attendance

**** It was moved by Mary Kunkle and seconded by Ed Daling to revise Board Policy 1410 to indicate ESD Board meetings are now scheduled at 12:00 p.m. on the 4th Wednesday of the month, instead of 5:00 p.m. Motion carried.**

VI. MICHELLE'S MOMENTS

Michelle highlighted the following:

- Legislative information, including Dave's work helping districts; ESD Superintendent bill regarding safety centers, which is still alive. Hopefully threat assessment funding will be made available, in view of what happened in Florida, to include resource centers in every school.
- Excellence Banquets are coming up soon – all scheduled in April.
- Huge concerns about what is happening at the national level were discussed at the AASA Executive Committee meeting, especially around Title I and Title II.
- We are focusing regionally on attendance policies, a requirement of ESSA.

- Meeting space – topic for retreat.
- Hot topics include: Staff carrying guns; student walkout events – guidance to school districts scheduled March 14, March 24 and April 20.
- All of the M&O levies in our region passed. Cashmere passed construction; Methow Valley passed tech.
- Listen and learn is included this year for superintendents instead of the usual strategic planning meeting. We are scheduling a summit for our staff on June 12 at CTC.

The Board recessed into an Executive Session at 2:10 p.m. for the purpose of evaluation of personnel. No decisions were made and the regular meeting reconvened at 2:20 p.m.

**** It was moved by Mary Kunkle and seconded by Ed Daling to approve terms of the superintendent’s contract for 2018-2019 (included in three-year contract). Motion carried.**

The meeting adjourned at 2:25 p.m.

Board Chairperson

Board Secretary