

Job Opening Announcement & Job Description



Speech Language Pathology Assistant

Supervisor: Assistant Special Education Director and/or Special Education Coordinator

Division: Student Success & Learning
Location/Assignment: Grant, Chelan, Douglas and Okanogan Counties

Salary Range: \$39,155.00 - \$44,300.00
(salary dependent on education and experience)

Conditions of work: 8 hours/day, 185 days
Non- exempt position

GENERAL DESCRIPTION:

This position is a rare opportunity to join an exciting team. The regional Educational Service District 171 (ESD 171) is seeking a dynamic team player interested in making an impact in the lives of staff and students as a Speech Language Pathology Assistant. The SLPA will provide services to children as designated on their Individualized Educational Plan and as specified in the treatment plans developed by the SLP.

Qualifications:

Required Education and Experience:

- Current Associate's degree in SLPA program or Bachelor's degree in a speech language pathology or communication disorders program.
- Proven experience providing speech and language therapy to children ages 0-21 years of age.
- Valid Washington State Driver's License.
- Prior experience working with diverse cultures.
- Ability to function independently and as a team member.
- Ability to effectively plan and organize service delivery.
- Demonstrates a high level of competence in written (computer) and oral communications.
- Experience in basic computer skills (word processing, e-mail, data entry).
- Current First Aid/CPR/AED certification.

Preferred:

- Bilingual (English/Spanish) preferred.

Timeline:

Position opens: July 12, 2018

Position closes: July 25, 2018

Screening & Interviews: As soon as possible

Position begins: August 2018

Note: Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check.

NCESD is an Equal Opportunity Employer

Responsibilities:

- Provide direct therapy services to eligible children by following the outcomes and treatment plans developed by the supervising Speech Language Pathologist.
- Assist the SLP during the assessment or evaluation of children exclusive of administration and/or interpretation.
- Participate as a member of the multidisciplinary team and/or Individualized Educational Plan Team.
- Consult with Speech Language Pathologist, teachers and other staff involved with the student regarding the child's program and any adaptations needed to facilitate improved performance in the child's natural environment.
- Maintain appropriate data on students to document current levels of performance and other pertinent information and report data to the supervising SLP.
- Assist with clerical duties, such as preparing materials and scheduling activities, as directed by the SLP.
- Advocate for families through community awareness, health literacy, education and training programs to promote full participation in their children's individual family services plan.
- Adhere to the ethical standards and codes of the profession and to the established rules, regulations and laws governing communication disorders programs. Participate in activities that assist with professional development and evidence-based practices to enhance CD and/or early intervention services.
- Perform other duties as assigned.

Professional Growth and Responsibilities:

Meets or exceeds performance expectations in the following areas:

- Competence
- Quality and Quantity of work
- Attitude
- Flexibility, Innovation and Initiative
- Cooperation with Supervisor/Director and peers
- Demonstrates & Supports Agency Values
 - Supports, implements, and abides by the NCESD and partnering agencies' policies, regulations, procedures and administrative directives; demonstrates loyalty to the NCESD and other administrators.
 - Supports and follows the policies and procedures of the agencies served.
 - Submits records, reports and assignments promptly and efficiently.
 - Deals with obstacles and constraints positively.
 - Demonstrates ability to adjust to and use new approaches in the performance of her/his duties.
 - Seeks and takes advantage of opportunities for professional growth.
- Demonstrates open, clear communication; a positive, caring attitude; and the ability to work with students, staff and parents.
- Assists in upholding and enforcing school rules, administrative regulations, and board policies and procedures.
- Maintains dress and appearance appropriate to a professional office setting.
- Works cooperatively with NCESD and school district staff to coordinate services and solutions for the assigned district.
- A new employee is subject to a 180-day probationary period and must be evaluated prior to its end. If work is found to be unsatisfactory, the employee is subject to termination.

Physical Demands:

- Work is performed primarily in a community or home setting. Travel is required for home visits and for workshops and conferences.
- Sitting for extended periods of time may be required.
- Lifts and carries a maximum of 40 pounds.
- Adequate manual and finger dexterity, hearing, speech and vision are necessary to perform the essential functions of this position.

Application Procedure:

North Central ESD is accepting applications for this position on-line only. To access our on-line application please click the link below. **All completed packets must be submitted on-line.**

[Click here to apply](#)