

**NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT  
ADMINISTRATIVE PROCEDURE**

**Procedure 1160-P2**

**REGIONAL COMMITTEE  
HEARINGS AND DELIBERATIONS RECOMMENDED GUIDELINES**

***(Excerpt from Page 36, "Guide to Changing School District Boundaries – School District Organization", Dr. Terry Bergeson, Superintendent of Public Instruction, July 2008)***

The integrity of the Regional Committee hearing and deliberations process will be determined largely by the confidence that citizen petitioners, other interested citizens, and the affected districts have that the hearings and deliberations provide a fair and balanced review of the facts presented for and against the proposed transfer of territory.

The purpose of the recommended guidelines for Regional Committee hearings and deliberations is to promote a hearing process that is acknowledged as being fair and balanced.

The Regional Committee hearing is subject to the state Open Public Meetings Act and due notice in advance of the hearing shall be provided to the public.

The Regional Committee hearing is a quasi-legislative process [Evergreen School District 114 v. Clark Cy, 27 Wn. App.826 (1980)].

The Regional Committee retains broad discretion on whether to allow testimony, how much testimony to allow, and how much time to allow for testimony. If testimony is allowed, each affected party should be granted the same amount of time to testify.

The Regional Committee retains broad discretion on setting timelines for the submittal of documents in order to allow adequate time for the Regional Committee members to review the material prior to the hearing. The Regional Committee may also request additional documents or information once the hearing is in progress.

Evidence should guide the Regional Committee on how to weight the criterion to reach a decision. All relevant criteria must be considered. However, the Regional Committee has broad discretion in their consideration of the required criteria and in determining how much weight to give to each criterion. The Regional Committee reaches a decision based on its best judgment after considering all the factors.

August 10, 2016  
Revised March 22, 2017

