

Job Opening Announcement & Job Description



MIGRANT EDUCATION PROGRAM SUMMER INTERSESSION LEAD TEACHER (Temporary Position)

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| Supervisor: Associate Director of Student Success and Learning | Division: Migrant Education Program Location/Assignment: Wenatchee, WA |
| Salary Range: \$45.00 per hour max of 107 hours | Conditions of work: 4 hours per day, 9:30 am to 1:30 pm, 3 days per week for June 11, 2019, through July 18, 2019. Additional hours will be arranged for preparation prior to June 11 th and will include one evening-community event. |

GENERAL DESCRIPTION:

This position is a rare opportunity to join an exciting team. The regional Educational Service District 171 (ESD 171) is seeking a dynamic team player interested in making an impact in the lives of district staff as the Migrant Summer School Lead Teacher for School Districts within our ESD region. This position is based in Wenatchee, Washington serving the Monitor Seasonal Farmworker Camp. The Migrant Program Summer Intersession Lead Teacher supervises and delivers hands-on science activities at the Science Exploration Center as part of student activities in the seasonal farmworker camp located in Monitor WA. The Science Exploration Center is the Migrant Education component of student services provided in the camp. Other services are provided by various community agencies and partners. The Lead Teacher plans for and supervises the delivery of instruction by a team of paraeducators. The instruction consists of 30-60-minute activities that focus on science exploration, active learning and academic communication. Students learn in multi-age settings with one lesson each day targeted toward preschool through first grade, and one lesson targeted toward second through fifth grade. The curriculum specialist at North Central ESD partners with the Lead Teacher in the development of these activities.

Qualifications:

Required:

- Valid Washington teaching certificate with an appropriate endorsement (examples might include, ECE, Elementary Education, K-8 Science)
- Experience overseeing the work of teaching assistants or paraeducator

Preferred:

- Bilingual English/Spanish preferred
- Experience working in a multi-cultural setting
- Experience developing active learning science lessons
- GLAD strategies or other skills in English language acquisition

Skills, Knowledge, and/or Abilities:

- Relates and communicates effectively with others
- Portrays positive attitude
- Understands and carries out oral and written directions efficiently and effectively
- Ability to work independently under broad organizational guidelines to achieve objectives
- Ability to set priorities, meet deadlines and schedules, deal with frequent interruptions, and work as part of a team
- Strong interpersonal skills demonstrated through the ability to build trusting, collaborative relationships
- Demonstrated excellent verbal and written communication skills
- Exceptionally high-commitment to task accomplishment and flexibility in working hours and days

Timeline:

Position opens: April 30, 2019

Position closes: May 17, 2019

Screening & Interviews as soon as possible

Position begins June 1, 2019

Note: Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check.

NCESD is an Equal Opportunity Employer

Responsibilities:

- Work with curriculum content specialists to develop 18 half-hour “hands on” science activities appropriate for early childhood and 18 half-hour “hands on” science activities appropriate for elementary students. These lessons may be stand alone or a continuation of the previous lessons. Activities may be unique to one age group alone or may be one activity adjusted with greater or less rigor to meet the learning needs of each age group.
- Set up and guide “Maker Space” multi-age activity that allows creative exploration design and engineering.
- Maintain, set up, and store necessary learning materials.
- Demonstrate, model and guide learning activities.
- Use guided questioning and interactive discourse to probe and expand student thinking.
- Supervise paraeducators as they assist students.
- Communicate Science Exploration Center information to community partners in the Monitor Camp.
- Take an active interest in students and encourage their unique creativity and ideas.
- Maintain attendance records and other participation information.
- Participate in one evening-event in the Camp and communicate with students and parents regarding academic goals and supports.
- Maintain a positive learning environment focused on proactive learning.
- Report concerns to supervisor regarding safety, resources, and instructional needs.

Professional Growth and Responsibilities

- Meets or exceeds performance expectations in the following areas:
 - Competence
 - Quality & Quantity of Work
 - Attitude
 - Flexibility, Innovation & Initiative
 - Cooperation with Supervisor/Director & Peers
 - Demonstrates & Supports Agency Values
- Supports and implements ESD policies, regulations, procedures and administrative directives; demonstrates loyalty to the ESD and other administrators.
- Submits records, reports and assignments promptly and efficiently.
- Deals with obstacles and constraints positively.
- Demonstrates ability to adjust to and use new approaches in the performance of his/her duties.
- Seeks and takes advantage of opportunities for professional growth.
- Maintains dress and appearance appropriate to a professional office setting.
- A new employee is subject to a 180-day probationary period and must be evaluated prior to its end. If work is found to be unsatisfactory, the employee is subject to termination.
- Other duties as assigned by the Superintendent or Associate Director of Student Success and Learning.

Physical Demands

- Frequent travel within the ESD 171 region. Some overnight travel may be required.
- Extended or flexible hours as necessary.
- Sitting for extended periods of time may be required. Lifts and carries a maximum of 40 pounds. Adequate manual and finger dexterity, hearing, speech, and vision are necessary to perform the essential functions of this position.

Application Procedure:

North Central ESD is accepting applications for this position on-line only. To access our on-line application please click the link below.

All completed packets must be submitted on-line and include:

- **Updated Resume**
- **Cover Letter**
- **Sexual Misconduct Form**

[Click here to apply](#)