

# Job Opening Announcement & Job Description



<b>Regional Science Coordinator</b>	
Supervisor: Assistant Superintendent	Division: Student Success and Learning Location/Assignment: North Central ESD
Salary Range: \$87,144 - \$98,595 Level 1 \$90,134 - \$101,978 Level 2 \$93,125 - \$105,363 Level 3 <i>Salary based on 260 day position, Salary range dependent upon experience and expertise.</i>	Conditions of work: 201 days per year, 8 hours/day - <i>exempt position</i>

**GENERAL DESCRIPTION:**

This position is a rare opportunity to join an exciting team. The Regional Science Coordinator (RSC) works in concert with NCESD staff, OSPI, and local districts to create a powerful, collaborative and coherent regional delivery system providing professional learning experiences and support to schools and districts in K-12 science instruction to improve student learning and outcomes. In addition, the RSC is a member of our STEM Content Specialists Team with the objective to develop the capacity of instructional leaders in delivering, promoting and supporting effective STEM instruction and integration designed to increase student achievement in every building, for each student. The RSC will also support other leaders in science, math, technology, and STEM education with the intent of creating and sustaining powerful, collaborative and coherent regional delivery systems, as well as supporting school districts within NCESD and the state of Washington.

**Qualifications:**

**Required:**

- Bachelor's Degree in education; Master's degree in education or related STEM field preferred.
- Significant, successful and recent experience teaching science in K-12 classroom(s).
- Demonstrated understanding of Washington State learning standards (NGSS) and or research-based instructional strategies and assessment practices that support effective instruction in science and STEM content areas.
- Demonstrated experience in facilitating adult learning and the correlation of how this work affects student learning.
- Advanced understanding and proven use of instructional technology and computer science to support learning.
- High commitment to accomplishment and flexibility in work hours.
- Valid Washington State Driver's license, reliable transportation, and willingness to travel.
- Occasional evening hours and weekend work required.
- Must have good human relations and interpersonal skills, demonstrated ability to keep confidentiality and show initiative when appropriate.

**Skills, Knowledge, and/or Abilities:**

- Ability to serve as a collaborative member of a team and support state-wide science education and STEM education initiatives.
- Knowledge of current research, procedures and best practices in science education, curriculum and assessment.
- Ability to coach practicing teachers, TOSAs, building and district administrators.
- Ability to communicate in writing, email, conversation and public presentations.
- Ability to work independently under broad organizational guidelines to achieve objectives.
- Ability to set priorities, meet deadlines and schedules, deal with frequent interruptions, and work as part of a team.
- Strong interpersonal skills demonstrated through the ability to build trusting, collaborative relationships.
- Exceptionally high commitment to task accomplishment and flexibility in working hours and days.

**Timeline:**

Position opens: April 9, 2019  
Position closes: April 23, 2019  
Screening & Interviews as soon as possible  
Position begins: August 2019

**Note:** Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check.

**NCESD is an Equal Opportunity Employer**

**Responsibilities:**

- Provide professional development in content knowledge, content-specific pedagogy, differentiated instruction, effective teaching strategies, research-based instructional materials, and state standards (NGSS).
- As a member of the statewide network of Regional Science Coordinators (RSCs), work in partnerships with OSPI and the other eight (8) ESDs to support one another in the development and delivery of common state-level and regional-level professional learning experiences; and to provide equitable support for students with an emphasis on Students with Disabilities (SWDs) and English Learners (ELs.)
- Work collaboratively with NCESD staff and education leaders to fully develop and implement research-based tools and professional learning experiences.
- Stay up-to-date with Washington's educational reform efforts and current research in the area of teaching and learning.
- Provide support in standards alignment and development and program implementation.
- Guide and facilitate collaborative grade-level or subject-area teams in professional learning communities.
- Collaborate with district/school teams as they increase their knowledge and skills in the elements of research-based effective instruction.
- Work alongside participating teachers, coaches, teacher leaders and principals modeling effective classroom practices, observing instruction and facilitating reflection to promote student learning.
- Provide support in the use and analysis of diagnostic and formative assessments and other data on student achievement to improve instruction.
- Assist the NCESD to collect, compile and disseminate student achievement data.
- Assist the NCESD in developing public/private partnerships in STEM related activities and initiatives.
- Exhibit or demonstrate the highest level of professionalism in regards to respectful communication and interactions with others.
- Serve as a member of the NCESD Student Success and Learning Team.
- Use of multiple communication and technology systems, which are not limited to: Google and Microsoft tools, Zoom, cloud-based storage, mobile technology, and web-based resources are required.
- Other duties as assigned.

**Professional Growth and Responsibilities**

- Meets or exceeds performance expectations in the following areas:
  - Competence
  - Quality & Quantity of Work
  - Attitude
  - Flexibility, Innovation & Initiative
  - Cooperation with Supervisor/Director & Peers
  - Demonstrates & Supports Agency Values
- Supports and implements ESD policies, regulations, procedures and administrative directives; demonstrates loyalty to the ESD and other administrators.
- Submits records, reports and assignments promptly and efficiently.
- Deals with obstacles and constraints positively.
- Demonstrates ability to adjust to and use new approaches in the performance of his/her duties.
- Seeks and takes advantage of opportunities for professional growth.
- Maintains dress and appearance appropriate to a professional office setting.
- A new employee is subject to a 180-day probationary period and must be evaluated prior to its end. If work is found to be unsatisfactory, the employee is subject to termination.
- Other duties as assigned by the by the Superintendent and Assistant Superintendent.

**Physical Demands**

- Frequent travel within the ESD 171 region. Some overnight travel may be required.
- Extended or flexible hours as necessary.
- Sitting for extended periods of time may be required. Lifts and carries a maximum of 40 pounds. Adequate manual and finger dexterity, hearing, speech, and vision are necessary to perform the essential functions of this position.

**Application Procedure:**

North Central ESD is accepting applications for this position on-line only. To access our on-line application please click the link below.

**All completed packets must be submitted on-line and include:**

- Updated Resume
- Cover Letter
- Two Professional Letters of Recommendation (less than a year old)
- Sexual Misconduct Form

[Click here to apply](#)