2/16/2017

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the January 25, 2017, Regular Board Meeting

I. CALL TO ORDER

The ESD Board met at North Central ESD at 5:00 p.m. Special guest was Dr. Michelle Price, incoming NCESD Superintendent. Board Chair Si Bautista opened the business meeting at 5:30 p.m. Present were Board members Harlan Warner, Larry MacGuffie, Mary Kunkle, Cathy Meuret, Ed Daling and Marcia Henkle. Staff present: Superintendent Rich McBride, Assistant Superintendent Linda McCoy, Executive Directors Dave Arp (via Zoom), Pete Phillips and Suzanne Reister and Executive Assistant Eldene Wall.

A special presentation was made to Michelle Price congratulating her for her selection as North Central ESD Superintendent beginning July 1, 2017, and recognition to Marcia Henkle upon her retirement announcement from the Employment Security Department.

II. CONSENT AGENDA

**** It was moved by Mary Kunkle and seconded by Harlan Warner to approve the Consent Agenda. Motion carried.**

A. Approval of Minutes

Approved the minutes of the December 14, 2016, Board meeting as presented.

B. Approval of Vouchers and Payroll

Approved **January** vouchers and payroll as presented.

The following vouchers are audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll direct deposit and warrants in the amount of $871,928.32 are also approved.

General Expense Fund

- December Month-End Warrant numbers 801123225 through 801123318 totaling $540,948.64.
- January Mid-Month Warrant numbers 801123320 through 801123416 totaling $156,488.00
- January Mid-Month Wire numbers 201600038 and 201600038 totaling $1,470.39.

- January Mid-Month Voided Warrants 801123098 and 801123117 ($2,366.35).
- January Month-End Warrant numbers 801123417 through 801123493 totaling $202,765.51.
- January Co-Op Month-End numbers 801123494 through 801123501 totaling $224,889.34.
- January Month-End voided Warrant number 801123120 totaling ($914.73).
- January Month-End Wire number 201600039 totaling $14.53.
- January payroll amount $871,928.32.

C. Personnel

New Hires

- *Colby Toll, Fiscal Coordination Assistant, effective January 3, 2017*

Resignations/Retirement

- *Pauline Starkey, WVTSC, effective June 2017*

D. Approval of Travel

- *Barbara Guzman to Orlando, Florida, to attend the National Migrant Conference April 29 – May 3, 2017.*

III. AESD UPDATE

Cathy and Eldene shared a preview of the new AESD Network website and asked for feedback from board members and staff. The website is set to be launched during the 2017 AESD Conference in April.

IV. STAFF REPORTS

A. Educational Services Report

Linda shared information about her work with the Fellows, Math/Science ELA, and Teacher/Leaders for Early Learning. She also highlighted the Statewide Instructional Leadership Team. (SILT). A theme of equity is the thread that is moving through and needs to be included in goals. She is continuing to work with Regional Math Coordinators, focusing heavily on early learning, rolling out modules that support P-K through 2nd grade specifically.

Locally, in her role with the Teaching and Learning Department, she is working with Tonasket School District. The Teaching and Learning team's work includes Math/ Science and the MLA Network. Linda highlighted the NASA Grant which includes area science teachers. Consideration is being given to bringing Okanogan County Principals together.

B. Fiscal Services

Dave participated in the meeting via videoconference from Methow Valley where he is helping with their audit. Dave shared the culmination of reviews of RFQs for architects for our proposed building project. Those who have agreed to sit on the new facility committee include Dave, Suzanne, Mechelle LaLanne, Brooke Thomsen, Jason Williams, Pete Phillips, Kevin Risdon and Barb Nuxoll. Members of the ESD Board and a couple of superintendents will also be added to the committee. Design West Architects from the Tri-Cities (used by ESD 123 for their new facility) are the first choice and there is a recommendation to move forward with them.

**** It was moved by Larry MacGuffie and seconded by Cathy Meuret to authorize Design West Architects to bring back a proposal for the NCESD building project. Motion carried.**

C. Technology Services

Pete highlighted the Zoom videoconference program which OSPI has just adopted. He also talked about the Apple/STEM Network. Washington STEM is a statewide organization created to bridge the gap between education and the Network. Pete has been commissioned to do some solar car training. It is sponsored by the Army to prepare students for the future. Solar cars are built out of kits and taken back to the classroom.

Pete indicated there is a lot going on with Network Services. They are busy with E-rate right now. Pete complimented Mechelle LaLanne for her work with STEM and with Code.org, teaching teachers how to code and integrate into the elementary classroom. He also highlighted TEALS, high end programming and training of teachers under the computer science umbrella.

Pete demonstrated how PdEnroller, developed by ESD 112 with input from OSPI and ESDs, works.

D. Workers' Comp/Unemployment

Suzanne described Emergency Management work and plans for districts who are planning to attend FEMA training in March. Expenses are reimbursed by FEMA. The good news is that their trainer will also be coming to the region to train with our districts in April. We want to be sure our districts have the first opportunity to attend the training. ALICE is developing a curriculum for students, which will be a hybrid of online and in person; however, Safe Schools has an active shooter segment. They are hoping to bring Michael Dorn out for training and they hope to meet with districts after the February SAC meeting.

Brent and Suzanne have been working on teacher recruitment/retainment and they have been preparing to submit a grant that includes EWU, Ephrata, Warden, Quincy,

Othello and Moses Lake, giving high school students from under-represented populations an opportunity to find out what teaching is like.

Marcia and Suzanne attended the Wenatchee Valley Employment Summit. They are very interested in hearing what the ESD can do to encourage people who are looking for educational careers, to drive more talent/applicant pools for our districts, and connecting schools and teachers.

Suzanne talked about a recent Seven Habits training conducted for our staff and people from districts, which was refreshing for the first of the year. She also received a request from ESD 112 to go back through Seven Habits with their staff.

V. OLD BUSINESS

A. January 2017 Board Retreat

Rich reviewed materials that will be studied at the Board Retreat on Saturday.

B. March 23 Strategic Planning

Michelle has been helping Rich with initial preparations for the NCESD Strategic Planning event. A cross section of principals and superintendents was identified.

C. Policy update

Rich and Dave reported they are wrapping up the 1000 Board Policy series and anticipate presenting to the Board for first reading in February. The Board Policy (financial) series are nearly done with our consultant's help. Suzanne and the Cabinet are working on the personnel series.

VI. NEW BUSINESS

A. ESD Board Election

**** It was moved by Larry MacGuffie and seconded by Ed Daling to elect Harlan Warner as Chair. Motion carried.**

**** It was moved by Marcia Henkle and seconded by Ed Daling to elect Larry MacGuffie as Vice-Chair. Motion carried.**

**** It was moved by Larry MacGuffie and seconded by Ed Daling to re-elect Cathy Meuret as Legislative and AESD Representative. Motion carried.**

There was a discussion about how long the AESD Board/Legislative Representative should serve. It was felt that continuity stabilizes and builds capacity in the ESD Board.

Harlan complimented Si's leadership as Board chair for 25 years. He has been a great ESD ambassador wherever he goes. Rich added his note of appreciation for Si's passion, leadership, and the great work he has done, including doubling the budget, a beautiful new building, welcome to superintendents, a new planning process, the concept of walking beside and listening to our owner districts, helping drive the organization to a new level at the national level – and now purchasing new property so the organization can continue to grow and staff can have space,

Rich presented Si with a beautiful hand crafted gavel set he had made to honor Si's 25 years of service.

VI. SUPERINTENDENT/BOARD REPORTS

A. Visit to ESD 123's New Facility Ribbon Cutting

Si reported he had a chance to tour ESD 123's new facility and shared they are open to having a group go there to tour, including our ESD Board members. They will be working on making arrangements for a bus to go on a visit to ESD 123 to see their facility.

B. Transition of new NCESD Superintendent

Rich indicated he has been working closely with Michelle to make sure she is directly involved with planning and to make sure she is familiar with ESD operations.

Eldene asked Board members to let her know who plans to attend the 2017 AESD Conference scheduled April 20-22 in Lynnwood. She will be working on making hotel reservations next week.

Larry distributed information about the levy cliff in case board members want to contact legislators, and emphasized the detrimental impact it could have on districts.

Si complimented the work of our ESD Cabinet statewide, Linda for her impact statewide that is recognized by other ESDs, and Brent and Kevin's work with the SLP Training Program.

Harlan distributed a handout about psychiatric drugs and violence and said it is time to think of preventative measures, since a majority of violent students are on psychiatric drugs. Is there some role the ESD can play? Rich thanked Harlan for sharing – as the ESD we do play a role.

Michelle reported February 14 is election date for the Moses Lake School District bond issue – ballots were mailed today.

The meeting adjourned at 7:40 p.m.

Board Chairperson	Board Secretary