

**NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT**

Minutes of the November 21, 2017, Regular Board Meeting

I. CALL TO ORDER

The ESD Board met at North Central ESD at 5:00 p.m. and President Harlan Warner called the meeting to order at 5:35 p.m. Present were Board members Larry MacGuffie, Marcia Henkle and Ed Daling. Staff present: Superintendent Michelle Price, Assistant Superintendent Linda McKay, Executive Directors Pete Phillips, Brent Stark, Linda McKay and Dave Arp, and Executive Assistant Eldene Wall. Special guests: Two Wenatchee High School students.

II. CONSENT AGENDA

**\*\* It was moved by Ed Daling and seconded by Larry MacGuffie to approve the Consent Agenda. Motion carried.**

A. Approval of Minutes

Approved the minutes of the October 30, 2017, Board meeting as presented.

B. Approval of Vouchers and Payroll

Approved November vouchers and payroll as presented.

The following vouchers are audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll direct deposit and warrants in the amount of \$904,998.86 are also approved.

General Expense Fund

November Month-End Warrant numbers 801126001 through 801126098, totaling \$145,682.90.

October Comp Tax Wire Number 201700018 through 201700018 totaling \$3,099.02.

November Co-op Mid-Month Warrant Numbers 801126099 through 801126101 totaling \$348,526.13.

Voided Warrant Numbers 801125120 and 801125851 totaling (\$441.00).

Reissue Co-op Warrant Number 801126000 totaling \$322.45.

November Payroll amount \$904,998.86.

C. Personnel

New Hires

- *None*

## Resignations/Retirement

- *None*

## D. Travel Requests

- *Michelle Price to Washington, DC, to attend the AASA Executive Board Meeting, January 10-12, 2018.*
- *Eldene Wall to Albuquerque, NM, to attend the NAEOP Board Meeting, January 10-12, 2018.*
- *Mechelle LaLanne and Andy Boyd to Atlanta, GA, to attend the NSTA National Conference March 15-18, 2018.*

## IV. AESD REPORT

### A. AESD Executive Board Report

Larry shared highlights of the November 16 AESD Executive Board meeting, including:

- Rainer Houser, ESD 112, was voted in as the new AESD Executive Board President-Elect, since Rob Beem, previous President-Elect, lost the recent PSESD Board election.
- Copies of the AESD Network Strategic Plan.
- Copies of the AESD Network presentation at the WSSDA Conference.
- Good presentation by legislators on HB 2442. They want to be sure implementation doesn't hurt districts.
- Information from Jerry Moberg's presentation during the WSSDA Law Conference pre-session.

### B. Approval of AESD Executive Board Representative

**\*\* It was moved by Larry MacGuffie and seconded by Ed Daling to approve Marcia Henkle as AESD Executive Board and Legislative Representative for our NCESD Board. Motion carried.**

We will plan to register Marcia and Michelle for the January 28-29 Legislative Conference in Olympia.

## III. STAFF REPORTS

### A. Teaching and Learning

- Three schools in our region are up for accreditation renewal in the spring: Pateros, K-12; Tonasket High School; and Liberty Bell High School, Methow Valley School District. Linda invited ESD Board members to join her for the reviews. Larry would like to participate, as well as Harlan, Ed and Marcia. Linda will send information to Board members. Marcia requested a tour of the school facilities.

- Relationships, walking beside our districts: Onsite staff development training was provided, including videoconferencing, for the following districts:
  - Onsite training for the following districts: Wenatchee, Warden Middle School, Brewster, Bridgeport, Moses Lake, Tonasket, and Chelan – a total of 267 days (per day fee) that our staff is on site in districts providing professional development. She is very proud of the team and the work they are doing, including Shanna Brooks, Anne Stewart, Andy Boyd, Mechelle LaLanne, Patty Iniguez, Nadya Bush and Kate Lindholm.
  - Technology and videoconferencing: A 90-minute Zoom conference with Steve McCullough, a great conversation talking about ELA, math adoption, working with resources.
- The BEST Grant to support brand new teachers onsite for \$64,000; and the computer science grant awarded to east and west-side ESDs;
- Advocacy – submission of the new ESSA plan and how school improvement will be transitioning next year (comprehensive and targeted).

Harlan described a speaker at the WSSDA Conference whose comments aligned with Linda's report.

#### B. Fiscal Services

Dave reported on the impacts of HB 2242. He appreciates the ability of his staff to work as a team, which gives him time to present to districts. The home team just finished year-end finances. It is great to go out and have a conversation with districts, even though the subject is difficult and it is a hard time for them – every district is impacted differently. OSPI has put out a tool that shows what new state contributions will look like, as well as levy loss numbers. It has been a unifying time of working together to help districts and a great opportunity to walk beside them. Bill Keim from WASA used some of Dave's information in his WSSDA presentation.

#### C. Special Services

Brent reported:

- Cathy Meuret officially started her duties as School Nursing Corps Supervisor. He had a great meeting with her today, with a key topic of relationships. Cathy is already working on finding new staff.
- Brent is excited to go to San Antonio for the AESA Conference, then to the Stephen Austin State University, Nacogdoches, TX, working with the visually impaired program.
- He met with the OSPI Special Education Assistant Superintendent. She is very excited to be working with this program again.
- Consideration has been given to working with Western OR University to set up a one-year program for teaching the deaf. Western Oregon already has a master's program for working with the deaf. We need teachers, so that is why a one-year program is requested. The university has been bending over backwards to help us, and OSPI is excited about the opportunity of helping with funding.
- In October Brent went to Louisville to attend the 2017 American Printing House for the Blind Annual meeting. Washington folks were treated like kings. They are the largest

publishing house in the world and just celebrated their 125<sup>th</sup> anniversary. They have a museum that is really cool. He also described new tech services for the deaf.

- Shelley Seslar still receives many requests to facilitate social emotional modules. How do you interact with kids? It is relationships, relationships, relationships.

#### D. Technology Services

Pete shared:

- Technology is going into classrooms via mobile devices. One to one is truly taking traction in our region. Several schools are one to one, including Waterville and Pateros, and several districts are talking about purchasing enough devices for all students.
- STEM is really taking off, specifically computer science. Stemilt, Confluence, and Crunch Pak are all talking about the need for STEM employees. Computer Science is becoming more of a priority than other basic subjects. The AESD Network just applied and were awarded, along with four eastside ESDs, \$190,000 to split among ESDs to provide computer science systemically, including Code.org; First Robotics; and the TEALS program. New ESD STEM hires have really helped our ESD. Sue Kane brought the Apple STEM Network with her when she came. Sue is excited about it, and we are excited to have her. They are also working on a MESA Grant for \$160,000; and they just received news about an \$800,000 career and connected learning (Marcia helped with it). \$1.3 million in new funding has been received in the past few months – a great success story for our schools.
- Pete highlighted the \$25,000 WSOS scholarship that comes from the Washington State Achievement Council.

#### E. HR/Unemployment

Suzanne reported:

- Information is being gathered for the Salary Equity Survey, comparing to other ESDs, PUDs and similar organizations, including: Phase I – updates on salaries for Administrative Services and Support staff; Phase II – technology area (tough to find some comparables). Salary information for Support Services and Teaching and Learning should be completed in the next few weeks, then they will look at other areas that need to be adjusted. The technology area has the largest gap. Suzanne answered questions about the frequency of salary reviews, which might need to be conducted more often.
- An actuarial financial study for Workers Comp as of the end of August was received. It exceeded where we thought we would be, with an almost \$1 million fund balance increase. There was a decrease in losses, and a couple of pension cases where spouses passed away; L&I assessments, decrease in expenses. An incentive program (requested by Garn Christensen, Eastmont) has been put together, a new concept that will result in a reduction in fees. Two components are included, focusing on the #1 cause of injuries, slips, trips and falls, and making sure districts are in compliance. She answered questions about implementation of the incentive program, and shared that our ESD is the first in the state. Great relationships are being built with districts, reviewing safety conditions in buildings. They want to be the walk beside, a flashlight, not a hammer.

- Crisis Management –A breakfast was hosted for our districts who are members of the co-op, as well as first responders. 25 people came from eight districts, and multiple first responders from different areas, thanks to Michelle. Some incredible conversations were included. Chelan County Sheriff Brian Burnette complimented the ESD for stepping forward to host.

F. Board information on website

Michelle reported the ESD Board area of the NCESD website includes minutes, agendas, and the Board Work Plan.

IV. OLD BUSINESS

A. Final Approval – Board Policy 4000 series

**It was moved by Marcia Henkle and seconded by Larry MacGuffie to approve the Board Policy 4000 series. Motion carried.**

B. Board Orientation Notebook

The AESD documents Larry shared today will be included in the Board Orientation notebook. They will keep a master copy and let Susan keep a copy. Letters from Michelle and Harlan are needed to finalize the notebook.

C. Registration for AESD Conference

Marcia, Mary, Larry and Harlan, and possibly Ed, have indicated they would like to attend the April 12-14 AESD Conference, hosted by ESD 123 in Pasco.

***The Board adjourned into an Executive Session at 7:04 p.m. to discuss a legal issue. No decisions were made, and the regular meeting resumed at 7:42 p.m.***

V. NEW BUSINESS

A. December 20 ESD Board Dinner Meeting

Michelle invited the Board and spouses to attend the Christmas ESD Board dinner at her house on December 20 at 5:30 p.m., with the business meeting scheduled the first half hour, followed by dinner and a social time.

B. Materials for Position Two appointment, replacing Cathy Meuret

Michelle called attention to the draft Position Two news release and information used when Cathy was appointed. She also distributed a draft timeline. Harlan asked if we should look for a retired superintendent or a Hispanic candidate. The ad will be sent to the *Wenatchee World* and the *Quad City Herald* (Cashmere, Leavenworth, Lake Chelan) between

Thanksgiving and Christmas, asking for return of applications by Friday, January 19. We will plan for screening of applications and interviews at the January 24 Board meeting.

C. Legislative Conference, January 28-29, 2018, in Olympia

Marcia, just elected as our legislative representative, will plan to attend the Legislative Conference. We will work on hotel reservations.

VI. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

A. WSSDA Conference

Larry really enjoyed the small schools presentation at the WSSDA Conference. Harlan enjoyed that one too. Jamie Volmer was one of the speakers. A handout “The Increasing Demands on America’s Public Schools” was shared. Harlan liked the session on the capital budget. WSSDA has hired Brian Sims, a recent retiree from Senate Capital Committee, because schools have a big piece of the capital budget. The \$2.5 billion capital budget includes \$900 million that goes to schools. They are encouraged to have schools and educators there to testify so legislators will listen. It was a good conference, starting with the law conference. Larry shared he went to the Wenatchee Learns presentation – Diana Haglund did a wonderful job. Michelle highlighted the local districts who received awards.

B. Highlights of the “Live to Learn” John Maxwell simulcast

Harlan, Cathy Meuret, Suzanne, Eldene and other ESD staff attended this inspirational simulcast.

C. Michelle’s Moments

Michelle highlighted the NCESD Team’s participation in WSLA training. She described the moves on the first floor and announced there will be recarpeting. She shared details of the December 7 SAC Bake Sale, with proceeds going to purchase journals and treats for Freeman staff who were impacted by the September school shooting. Michelle described her work in our region. She was invited by Linda Evans Parlette to join the North Central Accountable Community of Health Board. She is also part of the “Our Valley, Our Future” effort. Michelle and Helene Paroff from WASA presented Women Leadership information in San Diego; and Michelle was honored to be invited on a trip to Switzerland with the Governor’s delegation to study the educational system there. She has also been invited to conduct Waterville Board Training in December.

The meeting adjourned at 8:20 p.m.

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Board Chairperson

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Board Secretary