

## NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

### Minutes of the June 27, 2018, Regular Board Meeting

#### I. CALL TO ORDER

The ESD Board met in Ephrata at Clear Risk Solutions and the group was welcomed by former ESD Superintendent Rich McBride, who now directs Risk Management Services at Clear Risk. He provided a brief history of the organization and introduced Patti Ferguson, Risk Management Administrative Assistant, and Becky Holt, speaker from Clear Risk. Chair Harlan Warner called the Public Hearing open at 12:00 p.m. Present were Board members Susan Albert, Marcia Henkle, Larry MacGuffie, Mary Kunkle and Ed Daling. Staff present: Superintendent Michelle Price, Assistant Superintendent Linda McKay, Executive Directors Dave Arp, Pete Phillips, and Executive Assistant Eldene Wall. Special guests: Patti Ferguson and Becky Holt from Clear Risk and Audrey Bessonette, who is joining the ESD Board. Harlan called the Business Meeting to order at 12:10 p.m.

#### II. CONSENT AGENDA

**\*\* It was moved by Mary Kunkle and seconded by Larry MacGuffie to approve the Consent Agenda as amended. Motion carried.**

##### A. Approval of Minutes

Approved the minutes of the May 23, 2018, Board meeting as presented.

##### B. Approval of Vouchers and Payroll

Approved June vouchers and payroll as presented.

The following vouchers are audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. Payroll amount is \$994,012.67.

##### General Expense Fund

- May Month-End Warrant Numbers 801127636 and 801127765 totaling \$351,200.53
- April Sales Comp Tax Wire Number 201700066 through 201700066 totaling \$354.58.
- Void Warrant 801127546 for \$324.60
- Reissue Warrant 801127674 for \$141.70
- May Co-op Month-End Warrant Numbers 801127766 through 801127770 totaling \$103,099.94.
- June Mid-Month Warrant Number 801127771 through 801127878 totaling \$251,478.18.
- May Comp Tax Wire Transfer Number 201700067 totaling \$399.95

- June Co-op Mid-Month Warrant Numbers 801127879 through 801127884 totaling \$162,388.44
- June Month-End Warrant Number 801127913 through 801128024 totaling \$342,340.61
- June Co-op Month-End Warrant Number 801128025 through 801128025 totaling \$45
- May Sales Comp Tax Wire Transfer 201700068 through 201700068 totaling \$162.35
- June Payroll amount \$994,012.67

C. Personnel

New Hires

- *Seth Sampson, Support Technician Intern, effective June 6, 2018*
- *Heather Kelly, School Psychologist intern, effective September 1, 2018*
- *Heidi Krumland, School Psychologist Intern, effective September 1, 2018*
- *Melissa Trammell, Behavioral Specialist, effective September 1, 2018*

Resignations/Retirement

- *Kris Johnson, retirement effective July 31, 2018*
- *Annette Jouard, resignation effective August 31, 2018*
- *Annette Eggers, effective June 30, 2018*
- *Sarah Novotney, effective August 31, 2018*

D. Travel Requests

- *Trisha Schock to Orlando, FL, September 20, 2018, to attend the ASBO Conference.*

III. NEW BUSINESS

A. Appointment of Audrey Bessonette to fill Position 2 on NCESD Board

Audrey Bessonette from Cashmere, a well-qualified candidate, indicated an interest in serving on the NCESD Board, filling the position left vacant when Cathy Meuret became an ESD employee.

**\*\* It was moved by Mary Kunkle and seconded by Larry MacGuffie to approve the appointment of Audrey Bessonette to the No. 2 position on the NCESD Board. Motion carried.**

B. Approval of Resolution 2018-2 Re: 2018-19 NCESD Budget

Dave indicated North Central ESD is in the best shape it has been in several years. Michelle thanked Dave and for his service and reported this is officially his last meeting at the ESD. He begins his new job in Casablanca, Morocco on July 9.

**\*\* Larry MacGuffie moved and Marcia Henkle seconded to approve Resolution 2018-2 Re: the 2018-19 NCESD Budget in the amount of \$20,673,531.**

C. Approval of Resolution 2018-3 Re: Summer Payroll (no Board meeting in July)

Since an ESD Board meeting will not be held in July, it was necessary to put together a Resolution to cover vouchers, warrants and payroll for the month.

**\*\* It was moved by Mary Kunkle and seconded by Susan Albert to approve Resolution 2018-3 Re: Summer Payroll**

D. Survey Preview

Michelle explained an NCESD Survey will be used this year instead of a Strategic Plan Summit, which she plans to schedule every other year. Michelle distributed copies of the survey that was sent to superintendents and principals and will email digital copies. Feedback will be shared with superintendents. They are in the process of building a relationship with principals, which will be a priority this coming year.

IV. AESD REPORT

A. AESD Executive Board Update

Marcia was unable to attend the June 26 AESD Executive Board meeting, so Michelle shared highlights of the meeting. Direction was set for the group, which will be focused on ESD Board members, with ESD Superintendents reporting regularly to the Board as a Network, going broader and deeper. Michelle reported a safety update was shared, including where we are on the grant. There were 100 people at our ESD last week to help us get started with Network Safety, meeting with ESD 112 staff. Shelley Seslar will head up threat assessment. A new Interlocal Agreement will need to be signed by all ESDs and Michelle asked for permission to sign. The Network will now contract with ESD 112 instead of WSSDA for meeting arrangements/minutes. Program Evaluation was highlighted, which includes coaches and leaders. Shanna Brooks was highlighted in the report. Career Connectedness is also a big topic.

B. Accreditation Highlights

Board members who served on accreditation panels shared their experience. Harlan and Marcia participated in the panel at NEWESD 101 in Spokane, which included 11 schools and two full days. It was a diverse group of schools. Harlan shared his experience reviewing Naches' first year of accreditation, indicating that is where you learn what is going on in schools. Coaches are a major influence in the accreditation process. Marcia complimented presentations done by private school teachers. The accreditation process through AESD has been available since 2005 and has expanded a lot in the last four or five years, shown by the data gathered. Questions were answered regarding the accreditation process and how long after the school is opened accreditation should be available.

V. OLD BUSINESS

A. Board Retreat Date – Tuesday, August 7, 8:30 a.m. – 1:00 p.m.

Michelle asked the Board to let her know what needs to be added to the agenda for the August 7 Board Retreat.

B. Goal Report Summary

Michelle thanked Cabinet members for sharing progress of their goals. She is asking for results by July 4 and they will be sent out by the end of the week.

VI. MICHELLE’S MOMENTS

Michelle reported she will be attending the AASA Board meeting in July. She presented Audrey with a Board Orientation notebook in order to familiarize her with ESD work, and presented Be Bottles to the Board.

Rich McBride introduced Mark Sherwood who works with him in Risk Management, and Patti Ferguson called attention to the Clear Risk Solutions folder that included a description of their services.

Becky Holt from Clear Risk shared important information about Cyber Security and answered questions about how it impacts our ESD.

The meeting adjourned at 2:15 p.m. for an executive session to discuss a legal matter. No decisions were made, and the regular meeting resumed at 2:35 p.m. The meeting adjourned at 2:40 p.m.

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Board Chairperson

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Board Secretary