

February 5th, 2019

ONLY YOU CAN PREVENT TRAGEDY!

The risk of injury or harm at work is a constant concern we must be vigilant about. Staying safe within your personal space requires:

- Remaining alert and focused on your surroundings <u>and</u> what's happening around you; and
- **Being proactive**—thinking ahead to anticipate problems which might occur and drawing upon your experiences, training, and skills to create plans to protect your personal space should an event happen or a threat appear.

See something, say something if something or someone is out of place report it to your administration!

Trust your gut instincts and pay attention to those hairs standing up on the back of your neck! Always be aware of your surrounds and environment, no one knows as much as you do about your daily work environment, changes need to be reported.

Your awareness can prevent tragedy. You know your coworkers and kid's well, when you notice changes in behavior help them by reporting it.

Always:

- Employ the 360 Rule for Safety... continually look up, down, and ALL around!
- Have an EXIT strategy... regardless of where you are, ALWAYS know where the exits are!
- Learn the habits and attitudes of kids and co-workers
 - Sometimes one person can notice a difference that could prevent tragedies.
 - Don't brush off changes in personality or comments made, most people will tell someone if they are planning an event to injure others or themselves.

Engage ALL your senses for safety awareness. .. sight, sound (hearing), smell, touch, etc.

• Don't underestimate the importance of body language, both your own as well as others, so you don't get caught off guard.

Report the following situations IMMEDIATELY:

- All accidents, injuries, and close calls/near misses to your supervisor.
- Any safety hazards or concerns to the District Safety Officer, a Safety Committee Member, or your Supervisor. Use all available resources and technology to report concerns.

• Suspicious persons or behavior to your Supervisor, Principal, or a Management Team Member! Think ahead... know your surroundings... Plan your response... Have an escape.

For more information on see something/say something visit www.dhs.gov

REMEMBER... STAY ALERT AND FOCUSED!!!



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