

## NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

### Minutes of the December 16, 2021, ESD Board Meeting

#### I. CALL TO ORDER

Board Chair Marcia Henkle called the regular business meeting to order at 5:22 pm.

Board members present were Marcia Henkle, Larry MacGuffie, Susan Albert, Mary Kunkle, Richard Johnson and incoming board member Cathi Nelson. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay; Director of Technology Pete Phillips; Executive Director of HR/Workers Comp Suzanne Reister; Executive Director Business office Trisha Schock; and Executive Assistant Heather Small.

#### II. CONSENT AGENDA

\*\* It was moved by Larry and seconded by Richard to approve the Consent Agenda. Motion carried.

##### A. Approval of Minutes

Approved the minutes of the November 23, 2021 board meeting.

##### B. Approval of Financial Reports

Approved the financial reports as presented.

##### C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,209,734.46 for December.

November Month-End Warrant Register 801136341 to 801136409 totaling \$162,460.70

November Co-op Month-End Warrant Register 801136410 to 801136413 totaling \$329,793.52

October Sales Tax/Comp Tax Wire Transfer 202100024 totaling \$480.17

Void Warrant Number 801136072 totaling (\$164.00)

Void Warrant Number 801136087 totaling (\$54.30)

December Special AP Void/Reissue Warrant Register 801136414 to 801136415 totaling \$1,535.52

Void Warrant Number 801136286 to 801136351 totaling (\$2,089.92)

December Mid-Month Warrant Register 801136416 to 801136538 totaling \$342,953.68

December Co-op Mid-Month Warrant Register 801136539 to 801136540 totaling \$58,433.81

November Comp Tax Wire Transfer Number 202100025 totaling \$522.51

December Payroll amount was \$1,209,734.46

D. Personnel

New Hires

- None

Resignations

- None

E. Travel Requests

- Kate Lindholm, NSTA Conference on Science Education, Los Angeles, CA, December 4-12, 2021
- Lesa Eiffert, Youth Summit, Washington DC, January 29 - February 4, 2022

F. Surplus

- None

VI. Superintendent / Board Reports / Communication

Suzanne provided a debrief on the AESA annual conference held in Houston, TX and shared that the keynote presenter A. Hasan Davis J.D. was amazing.

Linda added that she presented on Improvement Science with Kevin Chase, Superintendent at ESD 105 in Yakima. They received some interest from other states after their presentation.

There were 640 attendees at the conference this year, which is 70% of what they normally have.

Michelle shared that the Christmas break starts tomorrow for most of our districts, with the exception of Cashmere and Ephrata School Districts.

There continues to be threats of violence going on in our schools right now. A national TikTok threat came out this week which currently has districts on edge.

We recently had a session via zoom with the Department of Health's mental health strike team. The presenter did a phenomenal job.

Tomorrow we have our second session with Nicole Porter on how to handle stress in the work place. She is providing 4 one hour zoom sessions with ESD staff and weekly boosters based on staff questions that are submitted.

We are continuing weekly meetings with the Department of Health.

Smarter Balanced Assessments (SBA) will come out in January. Linda will be facilitating a session for superintendents and instructional coaches to talk more about the scores and what we are looking at for the future.

The meeting adjourned at 5:34 pm.

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Board Chairperson

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Board Secretary