

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the November 23, 2021, ESD Board Meeting

I. CALL TO ORDER

Prior to the start of the board meeting Marcia presented out-going board member Ed Daling with his board member picture and gift. Special guest Si Bautista and Gene Sharratt were present

Board Chair Marcia Henkle called the regular business meeting to order at 12:25 pm.

Board members present were Marcia Henkle, Larry MacGuffie, Susan Albert, Mary Kunkle and Richard Johnson. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay; Director of Technology Pete Phillips; Executive Director of HR/Workers Comp Suzanne Reister; Executive Director Business office Trisha Schock; and Executive Assistant Heather Small.

II. CONSENT AGENDA

** It was moved by Richard and seconded by Mary to approve the Consent Agenda. Motion carried.

A. Approval of Minutes

Approved the minutes of the October 27, 2021 board meeting.

B. Approval of Financial Reports

Approved the financial reports as presented.

C. Approval of Vouchers and Payroll

Approval of vouchers and warrants

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as

required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,220,113.77 for November.

October Month-End Warrant Register 801136136 to 801136233 totaling \$322,128.65

October Co-op Month-End Warrant Register 801136234 to 801136238 totaling \$306,724.91

November Mid-Month Warrant Register 801136239 to 801136321 totaling \$144,973.77

September Comp Tax Wire Transfer Number 202100017 totaling \$1,481.96

November Co-op Mid-Month Warrant Register 801136322 to 801136323 totaling \$73,342.66

November Payroll amount was \$1,220,113.77

Warrant numbers and amount of expenses will be provided at the board meeting.

D. Personnel

New Hires

- Sheila Salmon, ProServ Administrative Assistant, effective November 17, 2021
- Victoria Vela, SLPA, effective January 1, 2022

Resignations

- Nicole Preston, effective November 5, 2021
- Cory Milbrandt, effective November 29, 2021

E. Travel Requests

- Linda McKay, AESA Conference, Houston Texas, December 1-4, 2021
- Jason, Williams, Federally Impacted School Conference, Las Vegas NV, December 4-6, 2021

- Trisha Schock, Federally Impacted School Conference, Las Vegas, NV, December 4-6, 2021
- Darcy Johnson, CEC Conference, Orlando FL, January 14-20, 2022
- Leanne Lafferty, CEC Conference, Orlando FL, January 14-20, 2022
- Jason Williams, ASBO Leadership Conference, Savannah GA, February 1-5, 2022
- Jennifer Chamberlain, ASBO Leadership Conference, Savannah GA, February 1-5, 2022
- Robin Richter, ASBO Leadership Conference, Savannah GA, February 1-5, 2022
- Teresa Cook, ASBO Leadership Conference, Savannah GA, February 1-5, 2022
- Trisha Schock, ASBO Leadership Conference, Savannah GA, February 1-5, 2022None

F. Surplus

- See Attached

III. STAFF REPORTS

A. Technology Services - Pete Phillips

Pete started by sharing work happening at the AESD level with Computer Science Education week. He passed around a flyer sharing all the upcoming events.

Sue Kane is putting together. This is a statewide book study focusing on computer science.

EdTech work continues with our new hire Stefan Troutman.

Next year we are partnering with Microsoft on a cyber security roundtable event.

NetServ group is in the middle of eRate season.

Currently no update on the parking lot deal with the Chelan Port.

B. HR/Workers Comp and Crisis Co-op - Suzanne Reister

No report today

C. Educational Services - Linda McKay

We continue to provide on-site services in our districts.

A shout out to Bill Eagle who joined our team a few years ago. He has done a good job on a school improvement video series and also doing a statewide principal leadership academy with over 60 principals.

Met in person with OSPI Executive Leadership team regarding our partnership agreement. Nice to spend some time in person with that group.

Continuing to learn more about attendance reengagement grant.

Lastly, working with a district around their wellness policy, SEL, data dashboards, district improvement plans and tribal consultation and tribal relations.

D. Administrative Services - Trisha Schock

Trisha invited the board to review the financial documents in this months' board packet. We are doing well on both revenue and expenditures.

We currently have a positive fund balance. Workers Comp and Unemployment funds are still looking really good.

V. INFORMATION

A. Strategic Planning Update

Michelle provided the strategic planning update today. We continue to meet with Gene Sementi and are working on our mission statement. We will continue to maintain our four pillars of communication, advocacy, leadership and relationships.

We will have a draft plan at the February board meeting.

B. Census and Redistricting Update

Our regions census data show that we have had an increase of population in our region.

We currently have a significant differential between regions. Sammamish Data is recommending to bring this work into a phase 2 with sample maps that the board can vote on.

C. AESD Update

Marcia provided the AESD update. The last meeting was in person in Bellevue.

First thing on the agenda was on the nominating committee and some u

They are currently Re-doing the board member handbook to get out before the 2022 annual conference.

The 2022 AESD conference will be held April 27-29th at the Hyatt Lake Washington in Renton. The theme for the conference is equity and student voice. Marcia shared the new agenda layout with the group and asked everyone to get the dates on their calendar.

Information on the budget will be shared at our February board meeting.

A lot of time at the meeting was spent on the AESD Network Redesign. Marcia has a handout to share with all the board members today.

The terms of the officers are now 2 years and they meet 5 times a year.

Michelle added that all ESDs pay a little bit into the AESD budget. The budget is in good shape with some cash reserves due to the work we did last year on LMS.

There is conversation around the network growth and the possible need for additional personnel to complete the work.

Part of the network redesign and work discussion is whether to updated the strategic plan. Michelle took the group through an exercise of 6: leadership, relationships, synergy accountability, integrity and equity.

Marcia did a presentation at the WSSDA conference on Saturday with a school board group sharing more about ESDs and what we do.

VI. NEW BUSINESS

A. Accreditation - Third Year Panel Reviews

Linda shared that we have four schools up for third-year panel reviews this year. The schools are Brewster, Cascade, Quincy and Warden high schools.

Susan, Mary and Michael all said they are willing to participate in the panels.

Marcia would like to do Quincy High School.

The next step is getting dates scheduled with the districts.

B. December Board Meeting

The board discussed the location and date of the December board meeting. Michelle has once again offered to open her home for the group to meet for this evening meeting.

It was decided the December board meeting would be held Thursday, December 16th at 5:00 pm at Michelle's home. This will be a shorter meeting with celebration time following.

VI. Superintendent / Board Reports / Communication

A. The Latest of Michelle's Moments

Thank you to Marcia for her presentation at the WSSDA conference. She did a fabulous job and represented all of us really well.

Michelle shared her newest grandbaby was born last week and doing well.

Suzanne and Michelle have been working on supporting the mental health needs of our staff and district. There was a great zoom presentation last week for nurses, principals and superintendents last week on mental health.

This morning we kicked off a stress series with ESD staff via zoom. We have four sessions scheduled to run over the next 4 months.

We are continuing the superintendent's county meetings twice a week.

The meeting adjourned at 1:23 pm.

Board Chairperson

Board Secretary