

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the April 27, 2022, ESD Board Meeting

I. CALL TO ORDER

Board Chair Marcia Henkle called the regular business meeting to order at 10:08 am.

Board members present were Marcia Henkle, Larry MacGuffie, Susan Albert and Michael Musick. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay; Director of Technology Pete Phillips; Executive Director of HR/Workers Comp Suzanne Reister; Director of Finance Jason Williams and Executive Assistant Heather Small.

II. CONSENT AGENDA

** It was moved by Susan and seconded by Michael to approve the Consent Agenda. Motion carried.

A. Approval of Minutes

Approved the minutes of the March 23, 2022 board meeting.

B. Approval of Financial Reports

Approved the financial reports as presented.

C. Approval of Vouchers and Payroll

Approval of vouchers and warrants

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,239,600.80 for April.

March Month-End Warrant Register 801137071 to 801137158 totaling \$319,741.73

March Co-op Month-End Warrant Register 801137159 to 801137160 totaling \$49,660.89

February Sales Tax/Comp Tax Wire Transfer 202100050 totaling \$74.15

March Personal Service Payroll Check Warrant Register 801137161 totaling \$3201.91

April Special Run Warrant Register 801137162 totaling \$2,831.96

April Mid-Month Warrant Register 801137163 to 801137283 totaling \$269,301.88

April Co-op Mid-Month Warrant Register 801137284 to 801137285 totaling \$244,506.75

March Comp Tax Wire Transfer Number 202100060 to 202100061 totaling \$339.62

April Payroll amount was \$1,239,600.80

Warrant numbers and amount of expenses will be provided at the board meeting.

D. Personnel

New Hires

- Kimberly Wagner, ProServ Administrative Assistant, effect April 11, 2022
- Rebecca Wolfe, Student Assistant Professional (SAP), effective April 12, 2022
- Nikkie Johnson, External Business Manager, effective July 1, 2022
- Emily Leavens, Speech Language Pathologist (SLP), effective September 1, 2022
- Rebecca l'Anson, Student Reengagement Coordinator, effective September 1, 2022

Resignations

- Seth Sampson, effective May 2, 2022
- Camille Shepler, effective August 31, 2022
- Andrew Robinett, effective August 31, 2022

E. Travel Requests

- Trisha Schock, ASBO/ASASA Legislative Conference, Washington DC, July 11-14, 2022

- Bill Eagle, AESA Summer Leadership Conference, Nashville, TN, July 18-22, 2022
- Suzanne Reister, AESA Summer Leadership Conference, Nashville, TN, July 18-22, 2022
- Jason Williams, AESA Summer Leadership Conference, Nashville, TN, July 18-22, 2022
- Darcy Johnson, AESA Summer Leadership Conference, Nashville, TN, July 18-22, 2022
- Eric Johnson, AESA Summer Leadership Conference, Nashville, TN, July 18-22, 2022
- Trisha Schock, AESA Summer Leadership Conference, Nashville, TN, July 18-22, 2022

F. Surplus

- None

III. STAFF REPORTS

A. Technology Services - Pete Phillips

The tech department is full swing with planning on this-years STEM Summit. 3 of 4 keynotes are lined up. We are hoping to 1,000 attendees. 2 days virtual and 2 days in person for this event in August.

The Career Connected Learning team has events going in all four counties right now, connecting our students to the world of work.

On IT Side we have had a successful Cyber Security cohort going. These are monthly networking events.

Netserv continues to be busy keeping things running at the ESD and our schools. The port has no interest in selling or trading the property across the road from our building. We will continue to move forward on other options and looking at parking lot options.

Michelle added that Pete is working on getting numbers together for costs of a parking lot.

B. HR/Workers Comp and Crisis Co-op - Suzanne Reister

No report today

C. Educational Services - Linda McKay

Linda shared a YouTube video that showcases the ESDs work with Waterville School District. *How Strategic Professional Learning Can Build Collective Efficacy*: <https://www.youtube.com/watch?v=8CxYD76792o>

Linda shared the 3rd Year Accreditation process went with Cascade SD. The panel consisted of the new principal Rudy Joya and a Cascade High School teacher along with Susan, Linda and ESD staff member Cyndy Valdez.

D. Administrative Services - Jason Williams for Trisha Schock

Jason went over the financial report that was included in the board packet today. We have had an increase in expenses due to staff traveling again and the increase cost of fuel.

The business office is currently working on next years budget and plan to present at the June board meeting.

For travel we are reimbursing at the state reimbursement rate for mileage. The state has indicated that they will not increase per diem due to increase of fuel costs. We are seeing an increase in ESD vehicle usage at this time.

VI. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

A. The Latest of "Michelle's Moments"

Shout out to Linda. Her dissertation is on par and she is eligible to walk on May 4th for her Master Degree through Gonzaga University.

USIP board budget meeting was this week.

Working with WASA on their honorary awards as well as the Robert Handy award.

Attended the Stehekin board meeting last week.

Currently working with Tonasket, Soap Lake and Entiat on Superintendent plans and placements.

Working with Wenatchee School District on their Superintendent transition. They will be contracting with the ESD on an Interim Superintendent for next year.

Participating in accreditation facilitation in Olympia in May.

Vacation scheduled May 20th - June 1st. Will zoom in for the May board meeting.

Safety team will be facilitating a meeting with law enforcement.

End time: 10:54 am.

Board Chairperson

Board Secretary