

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the June 22, 2022, ESD Board Meeting

I. CALL TO ORDER

The Budget Hearing was called to order at 12:03 pm by board chair Marcia Henkle. The 2022-23 budget was presented by Jason Williams, Director of Finance. The Budget Hearing closed at 12:13 pm

Board Chair Marcia Henkle called the regular business meeting to order at 12:13 pm.

Board members present were Marcia Henkle, Larry MacGuffie (via zoom), Susan Albert, Richard Johnson and Cathi Nelson. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay (via zoom); Executive Director of HR/Workers Comp Suzanne Reister; Director of Finance Jason Williams and Executive Assistant Heather Small.

II. CONSENT AGENDA

** It was moved by Cathi and seconded by Richard to approve the Consent Agenda. Motion carried.

A. Approval of Minutes

Approved the minutes of the May 26, 2022 board meeting.

B. Approval of Financial Reports

Approved the financial reports as presented.

C. Approval of Vouchers and Payroll

D. Personnel

New Hires

- Isabella Andreini, Communications Specialist Intern, effective June 13, 2022
- Joseph Fox, NetServ Desktop Support Technician, effective June 27, 2022

- Katie Peet, B-3 Special Education Teacher, effective June 28, 2022
- Armando Davila, Student Assistant Professional, effective August 15, 2022
- Linda Dezellem, CTE Specialist, effective September 1, 2022
- Erin Seaburg, SLPA, effective September 1, 2022

Resignations

- Nick Kerstetter, effective June 24, 2022
- Samantha Laskey, effective August 31, 2022
- Rocio McClelland, effective August 31, 2022
- Cheryl Sangster, effective August 31, 2022

Travel Requests

- Darcy Johnson, NASDSE Conference, St. Petersburg, FL, September 18-24, 2022
- Melissa Trammel, National PBIS Leadership Forum, Chicago, IL, October 26-28, 2022
- Anna Troutman, National PBIS Leadership Forum, Chicago, IL, October 26-28, 2022
- Emily Bushouse, National PBIS Leadership Forum, Chicago, IL, October 26-28, 2022
- Trisha Schock, AESA Annual Conference, Atlanta, GA, November 29 - December 3, 2022

E. Surplus

- None

III. STAFF REPORTS

A. Technology Services - Pete Phillips

Michelle provided the report today in Pete's absence.

Rudy is doing a fantastic job with our building. We recently had painting done in the stairwells and building exterior and updated landscaping.

Pete, Trisha, Jason and Michelle just met to go over the plan and make sure funding is complete.

We hosted another Cybersecurity training at the ESD last week.

B. HR/Workers Comp and Crisis Co-op - Suzanne Reister

Still deep into hiring, interviewing with several positions currently open. Great candidate pool.

Paul is currently wrapping up the incentive walk-throughs in buildings.

We recently had a request from our new TPA for a 30-minute check in regarding unemployment.

The majority of our districts are now on Red Rover. We are currently supporting two programs but hopefully in in next 2 years will have all districts transitioned to Red Rover.

C. Educational Services - Linda McKay

Thank you to Dr. Johnson for sitting the panel for the 3rd year accreditation review in Brewster and Dr. Johnson and Michael for participating in the 3rd year accreditation review via zoom for Quincy.

We are in the process of a hiring Migrant Academic Specialist, Instructional Specialist and an Associate Director of Student Success and Learning.

We are providing substantial support for our districts next year.

Linda shared that she recently had the pleasure of spending 15 working days in Moses Lake this month helping the district with a successful transition and close of the school year. She added that it was wonderful to be in a district as we continue to advocate and have first hand knowledge of what is happening in our schools.

D. Administrative Services - Trisha Schock

We continue to perform well financially with many great programs going at the ESD.

School budgets are due to the ESD by July 10th. We then review them before they are sent to OSPI.

5 new contracts: Easton, Soap Lake, Entiat, Nespalem and Waterville. Filling in as payroll support for Royal and Waterville School District.

We continue to see growth in our fee for service. This is a mix of both long and short-term contracts.

IV. NEW BUSINESS

A. Presentation on Student Safety and Well-Being

Eric Johnson, Executive Director of Student Safety and Well-Being joined the board meeting today to share the work his department is doing in districts. Handouts and video links were emailed out to board members.

V. ACTION ITEMS

A. Resolution No. 2022-01 re: Budget Approval

Resolution No. 2022-01 re: Budget Approval was presented to the board to approve the 2022-23 ESD Budget as presented at today's budget hearing.

** It was moved by Richard and seconded by Cathi to approve the Resolution No. 2022-01. Motion carried.

B. Resolution No. 2022-02 re: Summer Payrol and Accounts Payable & Resolution No. 2022-03 re: New Hires and Resignations

As the ESD board does not meet the month of July two additional resolutions were presented today. Resolution No. 2022-02 re: Summer Payroll and Accounts Payable and Resolution No. 2022-03 re: New Hires and Resignations.

** It was moved by Susan and seconded by Richard to approve the Resolution No. 2022-02 and Resolution No. 2022-03. Motion carried.

C. Superintendent Contract and Evaluation

Marcia provided an overview of the Superintendent evaluation and expressed that Michelle is a leader of leaders and someone who supports and mentors' others to be whoever they were meant to be. We are very lucky to have her as our Superintendent.

Michelle added that it is such a blessing and honor to be part of this team.

** It was moved by Larry and seconded by Susan to approve the Superintendent contract and evaluation. Motion carried.

VI. INFORMATION

A. WSSDA

The WSSDA conference will be held November 17-19th in Spokane. Please let Heather know if you are wanting to attend.

B. AESA Annual Conference

The AESA Annual conference takes place in Atlanta, GA this year November 30 - December 2nd.

C. AESD Conference

Please mark your calends for the AESD annual conference that will take place April 12 - 14, 2023. More details on registration and location will be shared a future meeting date.

VII. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

A. The Latest of "Michelle's Moments"

Michelle extended a thank you to the board for approving the salary adjustments for this year. It was announced at the staff awards last week and very well received and appreciated by staff.

We officially have 13 new Superintendents in our region for next year, adding Orondo to the list of districts. The ESD will be providing Superintendent services to them for next school year.

The AESD network is working together with OSPI in having a strong foundation. OSPI has asked for support from the ESDs for some of their core functions. Linda will be on the work group.

We are currently finalizing our AESD legislative platform and priorities. One of the topics we would like to discuss is equitable access to healthcare.

The ESD is currently served by PEBB for our healthcare and is required to move to SEBB in 2024.

New partnership for ESD101 for a food service cooperative. They have been running a program currently and have a grant to run a program out of our region for 2 years.

AESD cabinet level retreat will take place in Wenatchee August 4 & 5th.

Marcia added that Cathi has graciously offered to host the August retreat and board meeting at her home in Waterville in her garden area. We could carpool from the ESD office to and from the meeting. The retreat would start at 9:00 am to allow for travel time.

End time: 1:38 pm.

Board Chairperson

Board Secretary