

## NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

### Minutes of the August 24, 2022, ESD Board Meeting

#### I. CALL TO ORDER

Board Chair Marcia Henkle called the regular business meeting to order at 11:17 am.

Board members present were Marcia Henkle, Larry MacGuffie, Susan Albert, Richard Johnson and Cathi Nelson. NCESD staff present included Superintendent Michelle Price and Executive Assistant Heather Small.

#### II. CONSENT AGENDA

\*\* It was moved by Richard and seconded by Larry to approve the Consent Agenda. Motion carried.

##### A. Approval of Minutes

Approved the minutes of the June 22, 2022 board meeting.

##### B. Approval of Financial Reports

Approved the financial reports as presented.

##### C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,421,856.74 for July and payroll amount \$1,485,061.95 for August.

June Month-End Warrant Register 801137726 to 801137827 totaling \$305,716.08

June Co-op Month-End Warrant Register 801137828 to 801137831 totaling \$50,653.42

July Mid-Month Warrant Register 801137832 to 801137940 totaling \$426,739.59

July Co-op Mid-Month Warrant Register 801137941 to 801137941 totaling \$149,347.67

June Comp Tax Wire Transfer Number 202100097 to 202100097 totaling \$9,013.08

July Month-End Warrant Register 801137977 to 801138040 totaling \$331,456.29

July Co-op Month-End Warrant Register 801138041 to 801138043 totaling \$57,788.30

August Mid-Month Warrant Register 801138044 to 801138128 totaling \$172,075.40

August Co-op Mid-Month Warrant Register 801138129 to 801138129 totaling \$150,137.53

July Comp Tax Sales Tax Wire Transfer 202100098 totaling \$82.53

August Mid-Month Special Run Warrant Register 801138130 to 801138130 totaling \$455.38

July Payroll amount was \$1,421,856.74. August Payroll amount was \$1,485,061.95

Warrant numbers and amount of expenses will be provided at the board meeting.

#### D. Personnel

##### New Hires

- Katie Hamersky - Payroll Specialist - effective June 30, 2022
- Stephanie Andler - Associate Director Student Success & Learning - effective July 1, 2022 (internal candidate)
- Devin McPherson - Desktop Support Technician - effective July 5, 2022
- Jannel Burton - Occupational Therapist - effective July 25, 2022
- Ashley Goetz - Associate Director Student Success & Learning - effective August 1, 2022
- Ashley Arrez - Family Resource Coordinator Assistant, effective August 1, 2022

- Kjersti Clayton - MTSS Regional Implementation Specialist, effective August 15, 2022
- Myra Kurtz - Physical Therapist effective September 1, 2022
- Nadya Bush - Migrant Academic Support Specialist - effective September 1, 2022
- Kathryn Anderson - Migrant Academic Support Specialist - effective September 1, 2022
- Terri Goveia - Instructional Specialist - effective September 1, 2022
- Brittney Shaw - School Psychologist - effective September 1, 2022
- Mikel Smith - Certified Occupational Therapist Assistant - effective September 1, 2022
- Karly Kingrey - Student Assistance Professional - effective September 1, 2022
- Maurita Andrews - Virtual Speech Language Pathologist, effective September 1, 2022

### Resignations

- Bo Charlton, effective June 30, 2022
- Kayla Sasseen, effective July 31, 2022
- Mariah Taylor, effective August 23, 2022
- Bella Andreini, effective September 9, 2022

### Travel Requests

- Ana Bernal, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Candie Sanchez, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022

- Erika Cleverly, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Jesenia Cifuentes, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Katie Peet, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Leticia Mendoza, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Luisa Hernandez, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Margarita Gonzalez, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Natalie Geisler, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Nora Gonzalez, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Oralia Banuelos, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Stephanie Reynolds, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Victoria Vela, Early Intervention Conference, Chicago, IL, September 27 - September 30, 2022
- Andy Boyd, NCSM Annual Conference, Anaheim, CA, September 25-29, 2022
- Cari Haug, NCSM Annual Conference, Anaheim, CA, September 25-29, 2002
- Lisa Monahan, NCSM Annual Conference, Anaheim, CA, September 25-29, 2022

E. Surplus

- See Attached

### III. NEW BUSINESS

#### A. Emergency Operations Plan

Michelle shared that we have recently updated our ESD emergency operations plan. We have an upgraded intercom system throughout the building. Mike Dingle has done a great job putting this together.

Cathi added that Mike has been working in Waterville and they will be putting together a student safety team based on the work they have done with him.

#### B. Budget

The budget was covered at the board retreat with handouts provided to each board member.

#### November/December Board Meetings

The board decided to move the November board meeting to Tuesday, November 22<sup>nd</sup> due to the Thanksgiving holiday, and to hold the December holiday dinner meeting on Wednesday, December 14<sup>th</sup>. The December board meeting will be held at Michelle's home.

An updated meeting calendar will be emailed out to the board.

### IV. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

#### A. The Latest of "Michelle's Moments"

Such a sensational August with our district coming in, leadership trainings that district leaders walked away with a template, STEM Summit. Today we have 200 math teachers receiving training at the convention center. Our team is already out working alongside our districts for ongoing modeling, training and support.

The NCESD staff retreat is next Wednesday, August 31<sup>st</sup> at the convention center from 9:00 - 2:00 pm with a great agenda planned for staff.

We continue to follow COVID protocols and encourage staff to keep up with mitigation strategies.

There are many new opportunities with new leadership in our districts this coming year.

With Linda's changing role this year she will also take on mentoring some of our new Superintendents this year.

We have new AESD Superintendents, Assistant Superintendents and CFO's in the state.

The North Central ESD Foundation Awards celebration will be virtual this year on October 27<sup>th</sup> at 6:00 pm.

The next board meeting will be held on Wednesday, September 28, 2022 beginning at 12:00 pm at NCESD.

End time 12:47 pm.

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Board Chairperson

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Board Secretary