

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the December 13, 2023, ESD Board Meeting

I. CALL TO ORDER

The board meeting was called to order by Board Vice Chair Michael Musick at 5:20 pm.

Board members present were Marcia Henkle, Larry MacGuffie, Mary Kunkle, Richard Johnson, Michael Musick and Cathi Nelson. NCESD staff present included Superintendent Michelle Price; Deputy Superintendent Linda McKay; Director of Technology Pete Phillips; Assistant Superintendent of Admin Services Trisha Schock; Executive Director of Finance Jason Williams; Executive Directors of Student Success and Learning Bill Eagle and Darcy Johnson and Executive Assistant Heather Small.

II. CONSENT AGENDA

** It was moved by Larry and seconded by Mary to approve the Consent Agenda as amended. Motion carried.

A. Approval of Minutes

Approved the minutes of the October 25, 2023 board meeting.

B. Approval of Financial Reports

Approved the financial reports as presented.

C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,747,902.62 for November and \$1,546,244.93 for December.

October Month-End Warrant Register 801141493 to 801141593 totaling \$262,241.56

October Co-op Warrant Register 801141594 to 801141596 totaling \$286,260.42

Void Warrant Register 801141268 to 801141268 totaling \$-133.64

Void Warrant Register 801141354to 801141354 totaling \$-1,200.00

Void/Reissue Warrant Register 801139910 to 801141545 totaling \$1,951.54

October NCWWCT Special Co-op Warrant Register 801141597 totaling \$7,397.06

November NCWWCT Special Co-op Warrant Register 801141598 totaling \$20,892.43

November NCWWCT Special Co-op Warrant Register 801141599 totaling \$30,809.83

Void/Reissue Payroll Warrant Register 801141471 to 801141600 totaling \$4,055.51

November NCWWCT Special Co-op Warrant Register 801141601 totaling \$29,606.64

November Mid-Month Warrant Register 801141602 to 801141724 totaling \$317,000.55

November Co-op Mid-Month Warrant Register 801141725 to 801141729 totaling \$501,436.63

Void Warrant Register 801140841 to 801140841 totaling \$-500.31

October Comp Tax Wire Transfer 202300014 totaling \$935.14

November NCWWCT Special Co-op Warrant Register 801141747 totaling \$36,596.84

November NCWWCT Special Co-op Warrant Register 801141748 totaling \$3,878.80

November Month-End Warrant Register 801141749 to 801141860 totaling \$257,521.14

November Co-op Month-End Warrant Register 801141861 to 801141863 totaling \$45,676.55

Void Warrant Register 801141665 to 801141665 totaling \$-2,346.06

Void/Reissue Warrant Register 801141382 to 801141774 totaling \$149.34

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October Comp Tax Sales Tax Wire Transfer 202300020 totaling \$162.56

December NCWWCT Special Co-op Warrant Register 801141864 totaling \$26,235.57

December NCWWCT Special Co-op Warrant Register 801141865 totaling \$35,919.45

December Mid-Month Warrant Register 801141883 to 801141983 totaling \$170,600.41

Void Warrant Register 801141827 to 801141827 totaling \$-76.08

Void/Reissue Warrant Register 801141720 to 801141981 totaling \$807.42

December Co-op Mid-Month Warrant Register 801141984 to 801141986 totaling \$43,753.60

November Comp Tax Wire Transfer 202300021 totaling \$517.42

November Payroll amount was \$1,747,902.62 and December Payroll amount was \$1,546,244.93

Warrant numbers and amount of expenses will be provided at the board meeting.

D. Personnel

New Hires

- Holly Bringman, Apple STEM Network Coordinator, effective October 9, 2023

Resignations

- Robin Richter, effective October, 17, 2023

Travel Requests

- None

Surplus

- See Attached

III. PUBLIC COMMENTS AND COMMUNICATION

There were no public comments or communication presented.

V. INFORMATION

A. AESD Executive Board Report

Michelle shared that the committee met on the conference and shared the final logo design for the upcoming conference. The conference agenda is outlined, keynotes are confirmed and the magnet save the dates will be going out in January. We will get rooms booked for all board members after the first of the year. Based on the feedback from the last conference 2024 will be geared specifically to ESD board members. We have a new fee structure for all 9 ESDs beginning next year.

B. WSSDA Conference Report

Michael and Cathi both shared insights from attending the law conference portion of the WSSDA conference this past November and the continued need for supports for the districts in our region.

C. AESA Conference Debrief

Everyone agreed the AESA national conference in Anaheim had great speakers and content throughout and felt attending was very beneficial. Trish, Jason and Debbie had a great breakout session that was well received.

Next years conference will be in Orlando, FL

D. NCEF Awards Report

The foundation awards presentations took place in three locations this past month. Many grants were awarded again this year. It was a record year of awards granted.

VII. SUPERINTEDENT/BOARD REPORTS/COMMUNICATIONS

A. The Latest of “Michelle’s Moments”

- Staff holiday luncheon takes place this Friday at 11:30 am at the convention center. All board members are welcome to attend.
- Thanks to all of you and the team and the level of expertise, compassion and support they give to our districts.

VIII. ADJOURMENT

The regular business meeting was adjourned at 5:50 pm.

Board Chairperson

Board Secretary