

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the December 14, 2022, ESD Board Meeting

I. CALL TO ORDER

Board Chair Marcia Henkle called the regular business meeting to order at 5:18 pm.

Board members present were Marcia Henkle, Larry MacGuffie, Richard Johnson, Susan Albert, Michael Musick and Cathi Nelson. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay, Executive Director of Technology Pete Phillips; Executive Director of HR/Workers Comp Suzanne Reister; Executive Director of Admin Services Trisha Schock; and Executive Assistant Heather Small.

II. CONSENT AGENDA

** It was moved by Richard and seconded by Cathi to approve the Consent Agenda. Motion carried.

A. Approval of Minutes

Approved the minutes of the November 22, 2022 board meeting.

B. Approval of Financial Reports

Approved the financial reports as presented.

C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,577,034.52 for December.

November Month-End Warrant Register 801138844 to 801138944 totaling \$225,449.92

November Co-op Month-End Warrant Register 801138945 to 801138947 totaling \$111, 615.93

October Comp Tax Sales Tax Wire Transfer 202200021 totaling \$299.86

Special December AP run Warrant Register 801138948 totaling \$28,269.38

December Mid-Month Warrant Register 801138971 to 801139083 totaling \$310,082.06

December Co-op Mid-Month Warrant Register 801139084 to 801139084 totaling \$121,471.49

November Comp Tax Sales Tax Wire Transfer 202200025 totaling \$65.67

Void Warrant Number 801138656 totaling \$-41.05

December Payroll amount was \$1,577,034.52.

Warrant numbers and amount of expenses will be provided at the board meeting.

D. Personnel

New Hires

- Janette Ruiz-Arroyo, Registered Behavior Technician, effective January 3, 2023

Resignations

- None

Travel Requests

- None

Surplus

- None

III. PUBLIC COMMENTS AND COMMUNICATION

There were no public comments or communication presented.

IV. STAFF REPORTS

A. Technology Services - Pete Phillips

- Career Connected Learning has slowed down after many events in the fall.
- Linda Dezelle has been out providing lots of CTE support to our districts.
- The first-floor staff room remodel is about 90% complete.
- Cyber Security continues to be a focus for the next year.
- The ESD just moved to a 2-step authentication process. Pete encouraged everyone to use this for their person information as well.

B. HR/Workers Comp and Crisis Co-op - Suzanne Reister

- Recently received actuarial reports for Workers comp and unemployment. We out performed once again.
- Today 30+ people attended the Red Rover sub placement program at the ESD. The program developer flew in from Texas to join the meeting today. Every district that attended thanked them for the support they provide. The Red Rover software is more responsive and cost effective for districts and has the ability to connect with pdEnroller.

C. Educational Services - Dr. Linda McKay

- Our Student Success & Learning team continues to be busy out in our districts.
- The team will be doing a training day in Chelan in January.
- 8 of our districts have been chosen for CPR.
- A PLC started specifically for CPR - each month will be divided out by themes.
- Traveling to Moses Lake tomorrow for session two of their strategic planning process.
- OSPI currently has MTSS at large positions and they have reached out to contract with Stephanie Andler for 3 days a week on the work.
- Continuing work on tribal relations.

D. Administrative Services - Trisha Schock

- The ESD year end is getting wrapped up and we will year end reports to review soon. We continue to perform well.
- We have had many of our districts in the building working on notes to the financial statements this week.
- Audit season is fast approaching. We have some new districts who qualify for full audits.

AESA Conference Debrief - Marcia

- Marcia shared that the AESA conference and presentations this year were great and that it is always a great time to connect with our board and others attending.
- The 2024 conference will be in Anaheim, CA.

V. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

A. The Latest of "Michelle's Moments"

- Michelle thanked everyone for traveling to Atlanta for the conference and also being at our special board meeting tonight.
- We continue to ask the legislature to support some programs funded by ESSER dollars.
- We continue to be out and working on-site with many of our district.
- Recently completed board trainings in Orondo and Cashmere School Districts.
- Traveled to Stehekin School District for a few days this month and will be traveling up again with Suzanne to hire a new teacher in 2023.
- Continuing AESA work as the chair with Jessica Vavrus
- Continuing to work on relationship with OSPI - Linda on the team
- The ESD Superintendents are all working well together and are active in the legislature and making sure the AESD initiatives are heard.
- Our ESD staff holiday luncheon is this Friday at the Cashmere Riverside Center beginning at 11:30 am.
- Most of our districts are out for winter break starting this Friday.

VI. ADJOURNMENT

The meeting ended at 5:50 pm.

Board Chairperson

Board Secretary