

## NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

### Minutes of the February 22, 2023, ESD Board Meeting

#### I. CALL TO ORDER

Board Chair Susan Albert called the regular business meeting to order at 11:58 am.

Board members present were Susan Albert, Marcia Henkle, Larry MacGuffie, Richard Johnson, Mary Kunkel and Michael Musick. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay, Executive Director of Technology Pete Phillips; Executive Director of HR/Workers Comp Suzanne Reister; Executive Director of Admin Services Trisha Schock; and Executive Assistant Heather Small.

- An addition to the agenda today is discussion of the upcoming AESD Award of Distinction added by Marcia.

#### II. CONSENT AGENDA

\*\* It was moved by Marcia and seconded by Richard to approve the Consent Agenda. Motion carried.

##### A. Approval of Minutes

Approved the minutes of the January 24, 2023 board meeting.

##### B. Approval of Financial Reports

Approved the financial reports as presented.

##### C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,594,607.52 for January.

December Month-End Warrant Register 801139085 to 801139188 totaling \$280,879.16

December Co-op Month-End Warrant Register 801139189 to 801139191 totaling \$414,690.56

November Comp Tax Sales Tax Wire Transfer 2022000231 totaling \$266.24

January Mid-Month Warrant Register 801139192 to 801139268 totaling \$141,900.35

January Co-op Mid-Month Warrant Register 801139269 to 801139269 totaling \$202,072.39

December Comp Tax Sales Tax Wire Transfer 202200033 totaling \$259.63

Void Warrant Number 801138925 totaling \$-125.00

January Payroll amount was \$1,594,607.52.

Warrant numbers and amount of expenses will be provided at the board meeting.

#### D. Personnel

##### New Hires

- Teresa Reyes, Student Software Support Analyst, effective February 27, 2023.

##### Resignations

- Trevor Coates, effective February 24, 2023.

##### Travel Requests

- Trisha Schock, Certificate in Education Finance Cohort, Los Angeles, CA, April 11-23, 2023
- Linda McKay, Carnegie Improvement Summit, San Diego, CA, April 21-25, 2023
- Stephanie Andler, 2023 National Migrant Conference, Albuquerque, NM, April 29-May 3, 2023

##### Surplus

- See Attached

### III. PUBLIC COMMENTS AND COMMUNICATION

There were no public comments or communication presented.

### IV. STAFF REPORTS

#### A. Technology Services - Pete Phillips

- Several members of the NetServ team are currently in Austin, TX attending a K-12 Cyber Security Summit. This is the first year for this conference and the group was tasked with coming back with ideas to help prepare our districts.
- Monthly Cyber Meet-ups are still going in Chelan, grant and Okanogan counties.
- The ESD will be holding a Cyber Security Summit October during Cyber Security month.
- CCL events continue to be popular with students and districts.
- STEM Summit is coming up August 15-17<sup>th</sup> at the Wenatchee Convention Center.

#### B. HR/Workers Comp and Crisis Co-op - Suzanne Reister

- We currently have multiple positions open.
- Working with Michelle on the Stehekin master teacher position that is currently open.
- Attended the Workers Comp Directors meeting in Renton last week.
- ESDs have been approached to do some Workers Comp 101 training for a statewide workers comp group.
- EAP Coop has seen an increase in staff usage this year.

#### C. Educational Services - Dr. Linda McKay

- Strategic Planning work is growing. In addition to Moses Lake we will be working with Eastmont, Orondo, Manson and Grand Coulee Dam School Districts.
- 14 school district and ESD staff members will be traveling to the Carnegie Summit in San Diego, CA in April through a WASA Instructional Leadership grant.

- We received an invitation only for 6 principals in our region to attend a Courageous Principals training. Participants pay for registration and flights and everything else is covered.
- Michelle and Linda recently attended a meeting with the Colville Tribe regarding Career Connected Learning and sov. They will also attend a meeting on March 6<sup>th</sup> for Winds of Change.
- High School Art show opening next Friday, March 3<sup>rd</sup> and runs

D. Administrative Services - Trisha Schock

- Financials continue to look good and we continue to have many great programs going at the ESD.
- Currently working with Pateros School District with their enrollment and financials.
- Continuing to work with Easton School District.

V. ACTION ITEMS

A. Approval of NCESD Board Policy No. 5460 - Staff VEBA Plan

See below

B. Approval of NCESD Board Procedure No. 5460 - Staff VEBA Plan

\*\* It was moved by Richard and seconded by Larry to approve the staff VEBA policy and procedure as presented. Motion carried.

C. Superintendent Mid-Year Evaluation

Based on the positive mid-year evaluation, Marcia moved to extend contract to July 1, 2023 to June 30<sup>th</sup> 2026.

D. Superintendent Contract

\*\* It was moved by Marcia and seconded by Mary to extend the Superintendent contract to June 30, 2026. Motion carried.

## VI. INFORMATION

### A. AESD Conference, April 12-14, 2023

Registration for the conference opened last Friday. Heather will be registering everyone and making hotel reservations. Please let her know if you are not planning to attend this year.

### B. AESD Award of Distinction

Marcia discussed the email the board received regarding the award of distinction presented by Clear Risk. Each ESD has been asked to provide a nomination from our region. Criteria is for individuals or organizations who give a regional or state-wide contribution to education and demonstrated leadership in the committees.

The board discussed nominating representative Alex Ybarra for his dedication and commitment and regional and state-wide impact in education. The deadline is March 9<sup>th</sup>.

\*\* It was moved by Michael and seconded by Cathi to approve the collective Award of Distinction nomination for Alex Ybarra. Motion carried.

## VII. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

### A. The Latest of “Michelle’s Moments”

- Thanked the board for the extension of her contract and expressed gratitude to the board and the ESD team.
- WSSDA regional meeting will be in Bridgeport on Wednesday, May 2<sup>nd</sup> beginning at 6:00 pm. Please let Michelle or Heather know if you are interested in attending.
- Traveled to San Antonio, TX last week for several meetings. A great conference with Steven R.M. Covey as one of the presenters. That ended the AASA governing board participations. Will stay connected with the Women in Leadership work and head the nominating committee.
- Pateros will be hiring a combined superintendent/principal position.
- Grand Coulee will begin the process of finding a new superintendent with NW Leadership.

- Wenatchee School District has had candidate forums for their new superintendent and will have a board meeting on February 28<sup>th</sup>.
- Our ESD is hosting the AESA Business Strategies class at the ESD Thursday and Friday this week.
- Our communications department has been kicking off a video series featuring staff and why they love working at the ESD. Michelle shared the video series with the board.
- Michelle revised the Wenatchee City Council letter and shared an updated copy with the board. We will make edits and share for signature at next board meeting. Pete shared maps with board members on the proposed road changes.
- Legislature is still in session. Early Learning and SAP are two highest priorities for the AESD network.
- Potential bills that may bring jobs to our ESD in a Regional Apprenticeship bill.
- Transition Kindergarten (TK), HB1550 is a very hot topic right now.
- Special Education and Transportation both have bills alive for increased funding.
- There is also a principal bill that will enable principals to negotiate 3-year contracts.

In closing, Cathi shared that Waterville’s Leadership Day takes place on March 30<sup>th</sup>.

**VIII. ADJOURNMENT**

The meeting ended at 1:25 pm.

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Board Chairperson

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Board Secretary