

## NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the February 28, 2024, ESD Board Meeting

### I. CALL TO ORDER

The board meeting was called to order by Board Chair Susan Albert at 12:01 pm.

Board members present were Susan Albert, Marcia Henkle, Mary Kunkle, Richard Johnson, Larry MacGuffie, Michael Musick and Cathi Nelson. NCESD staff present included Superintendent Michelle Price; Deputy Superintendent Linda McKay; Assistant Superintendent of Administrative Services Trisha Schock, Executive Director of Finance Jason Williams; Executive Director of Student Success and Learning Bill Eagle and Executive Assistant Heather Small.

Michelle took a moment to thank our board for their commitment, support and attention to detail.

### II. CONSENT AGENDA

\*\* It was moved by Cathi and seconded by Larry to approve the Consent Agenda as amended. Motion carried.

#### A. Approval of Minutes

Approved the minutes of the January 24, 2024 board meeting.

#### B. Approval of Financial Reports

Approved the financial reports as presented.

#### C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,761,806.47 for February.

January NCWWCT Special Co-op Warrant Register 801142239 totaling \$20,455.62

January Month-End Warrant Register 801142240 to 801142322 totaling \$289,181.79

January Co-op Month-End Warrant Register 801142323 to 801142325 totaling \$49,818.58

December Comp Tax Sales Tax Wire Transfer 202300033 totaling \$198.89

February NCWWCT Special Co-op Warrant Register 801142326 totaling \$14,968.44

February NCWWCT Special Co-op Warrant Register 801142327 totaling \$4,613.23

Quarterly Co-op Reports Warrant Register 801142328 to 801142329 totaling \$614,870.56

February NCWWCT Special Co-op Warrant Register 801142330 totaling \$40,907.41

February Mid-Month Warrant Register 801142331 to 801142434 totaling \$283,548.10

February Co-op Mid-Month Warrant Register 801142435 to 801142341 totaling \$70,092.24

January Comp Tax Wire Transfer 202300035 totaling \$240.88

February Extra Travel AP Warrant Register 801142457 to 801142488 totaling \$21,438.22

February NCWWCT Special Co-op Warrant Register 801142489 totaling \$45,251.92

February NCWWCT Special Co-op Warrant Register 801142490 totaling \$38,385.5

February Payroll amount was \$1,761,806.47

Warrant numbers and amount of expenses will be provided at the board meeting.

#### D. Personnel

##### New Hires

- Deanne Erickson, Student Software Support Analyst, effective February 20, 2024

### Resignations

- None

### Travel Requests

- Maria Navarette, Innovated Schools Summit, New York, NY, February 28-March 2, 2024

### Surplus

- None

## III. PUBLIC COMMENTS AND COMMUNICATION

- There were no public comments or communication presented.

## IV. STAFF REPORTS

### A. Technology Services - Pete Phillips

- No report today

### B. Human Resources and Crisis Co-op - Suzanne Reister

- No report today

### C. Educational Services - Linda McKay

- Regionally we recently held our first Attendance and Reengagement Convening that includes five of our school districts. This builds off our Improvement Science work. It was a great day in community with our districts. Huge kudos to Bill, Ashley, Irena, Eric and Bec for all their work on this. This network will launch again in the fall with another set of schools, as well as continue the work with the current schools.
- Bill shared there has been some attendance recovery since COVID and the team is running reports for the district weekly that shows their attendance data.
- Recently work on a curriculum adoption in Moses Lake.
- The SS & L team is working with Nespelem.
- Currently working with Cashmere on a social studies curriculum review and multilingual learners.
- Staff is currently working with Chelan, Manson and Ephrata.

- Winding down strategic planning with Eastmont and had the first session with Warden last night.
- We have a group attending Courageous Principals in April.
- The March SAC meeting will be a gathering with tribal leaders and learning about tribal sovereignty and their priorities in educating their tribal youth.
- Continuing work as the champion of school improvement and migrant and recently joined the TPEP steering committee, as well as continuing to serve on the WASA board.

D. Administrative Services (Internal) - Jason Williams

- No report today

E. Administrative Services (External) - Trisha Schock

- Continuing to work with schools on their finances and is working on financial indicators for both ESDs and District superintendents with counterparts across the state. Will be looping OSPI for their input as well.
- Nothing concerning with our budget at this time. Programs are doing well and we continue to watch what is happening on the legislative front.
- The workers comp executive meeting is scheduled for April 11<sup>th</sup>. We will be working on adopting new rates at that time.
- Workers Comp incentives did go out to districts this last year.
- Brewster and Moses Lake both did not pass their levies.

**VI. NEW BUSINESS**

A. Superintendent Contract Extension

- Susan shared that everyone responded with feedback and we have compiled the mid-year review data for Michelle and asked for a motion to extend Michelle's contract for another year.

\*\* It was moved by Richard and seconded by Larry to approve the Superintendent contract extension. Motion carried.

B. AESD Executive Board Report

- Marcia shared the last meeting was held on January 30<sup>th</sup>. The hot topic session was about ESD board elections. WSSDA shared that there wasn't a huge increase of voters with the new system.
- School budgets was also a discussion in addition to the upcoming accreditation panels.
- There was a meeting last week with the AESD annual conference committee. Marcia shared the outline of the conference agenda and breakout sessions with the board. Marcia also shared that there will be some parts on the agenda for each board member to participate in at the conference.

C. AESD Distinguished Award

- A reminder about nominations for the AESD Distinguished award. The application was in each of the board packets. The board had some discussion around potential nominees for the award. Nominations are due March 8<sup>th</sup>.

D. August Board Retreat

- A reminder that the August board meeting is currently scheduled for Wednesday, August 28<sup>th</sup> and we typically hold the board retreat that same morning. We will begin looking for a location for this year and report back by the June meeting.

E. Statewide Accreditation Panels

- Michelle asked for some volunteers for the upcoming statewide accreditation panels. Volunteers are as follows:
  - Tumwater (May 13<sup>th</sup> - 15<sup>th</sup>): Mary and Susan
  - Spokane (May 20<sup>th</sup> - 21<sup>st</sup>): Marcia and Cathi

**VII. SUPERINTEDENT/BOARD REPORTS/COMMUNICATIONS**

A. The Latest of "Michelle's Moments"

- Michelle started by thanking the board for extending her contract.
- Legislative updates: a couple bills currently sitting on the governor's desk are SB5462 and HB2331. It is expected that the governor will sign both.
- On behavior/mental health side we asked for be able to maintain and grow our SAP positions in districts. This is 1/3 funding so far and we may have to reduce services or have more of a shared cost with our districts.
- MTSS / IPP funding may continue through OSPI

- MSOCs increase bill was pushed forward.
- School funding continues to be a hot topic
- Recently attended the AASA national conference in San Diego
- Continuing with board trainings, recently visited Manson and scheduled for Omak and Quincy
- Attended Gates Education round table last Friday. This is a three-year commitment.
- Telehealth - continue to work on expanding the model. Our group is presenting at a national conference sharing the model. Looking for additional opportunities and to expand this model.
- WVC with community outreach looking at the barriers of getting people into college.
- Dr. Ismael Vivanco was recently named as the new superintendent at ESD189 in Anacortes.
- Kevin Chase at ESD105 recently announced his retirement as well.

**VIII. ADJOURMENT**

- The regular business meeting was adjourned at 1:27 pm.

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Board Chairperson

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Board Secretary