

NORTH CENTRAL EDUCATIONAL SERVICE DISTRICT

Minutes of the October 26, 2022, ESD Board Meeting

I. CALL TO ORDER

Board Chair Marcia Henkle called the regular business meeting to order at 12:06 pm.

Board members present were Marcia Henkle, Larry MacGuffie, Richard Johnson, Susan Albert, Mary Kunkle, Michael Musick and Cathi Nelson. NCESD staff present included Superintendent Michelle Price; Assistant Superintendent Linda McKay, Executive Director of Technology Pete Phillips; Executive Director of HR/Workers Comp Suzanne Reister; Executive Director of Admin Services Trisha Schock; and Executive Assistant Heather Small.

II. CONSENT AGENDA

** It was moved by Cathi and seconded by Mary to approve the Consent Agenda. Motion carried.

A. Approval of Minutes

Approved the minutes of the September 28, 2022 board meeting.

B. Approval of Financial Reports

Approved the financial reports as presented.

C. Approval of Vouchers and Payroll

The following warrant numbers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll amount \$1,599,699.26 for October.

September Month-End Warrant Register 801138389 to 801138493 totaling \$412,969.02

September Co-op Month-End Warrant Register 801138494 to 8011388495 totaling \$128,061.85

Void Warrant Register 801138112 totaling \$-1,075.00

Void and Reissue Warrant Register 801136624 to 801138487 totaling \$431.20

Void and Reissue Warrant Register 801138317 to 801138473 totaling \$237.53

August Comp Tax Sales Tax Wire Transfer 202100105 totaling \$299.87

October Special Co-op Warrant Register 801138496 to 801138496 totaling \$42,974.45

October Special AP Warrant Register 801138497 to 801138497 totaling \$36,272.69

October Mid-Month Warrant Register 801138498 to 801138599 totaling \$196,792.85

October Co-op Mid-Month Warrant Register 801138600 to 801138600 totaling \$134,711.20

September Comp Tax Sales Tax Wire Transfer 202200009 totaling \$155.25

October Payroll amount was \$1,599,699.26.

Warrant numbers and amount of expenses will be provided at the board meeting.

D. Personnel

New Hires

- Nicole Craig, Speech Language Pathologist (SLP), effective October 24, 2022

Resignations

- None

Travel Requests

- None

Surplus

- See Attached

III. STAFF REPORTS

A. Technology Services - Pete Phillips

Career Connect Learning has lots of events going now. Today the team is up in Okanogan County doing a career fair.

First ever computer science fair in Wenatchee at the Town Toyota Center is coming up in November. 600 students are currently registered for this event.

The Netserv team continues with network services in our districts.

Cyber Security meet-ups continue with some great guest presenters and topics.

We are currently getting the facility ready for fall. This includes the parking lot lights getting upgraded. We are also currently working on upgrading security in the building with a new front door lock and upgraded video surveillance system.

B. HR/Workers Comp and Crisis Co-op - Suzanne Reister

The workers comp team has been out in districts delivering incentive checks. We will be rebating \$65,000 back to our districts this year.

Heading to Portland with claims review and attorneys next week.

Recently attending PIMA conference in Washington DC. Great conference

We just started receiving quarterly unemployment reports. We are now back to pre-COVID numbers.

We have been receiving lots of positive feedback from staffs on our 7 Habits work.

We are currently offering two Nicole Porter Wellness sessions to school district staff. Clock hours are available for attending these sessions.

C. Educational Services - Dr. Linda McKay

WASA Board and Exec Board. Recently attended meetings.

Attended the migrant quarterly meeting in Olympia last week and presented as part of champion work re: service and delivery to migrant families across the state.

Continue with superintendent learning sessions at the SAC meetings with a focus on systems improvement.

Will be in Moses Lake facilitating their strategic plan next week.

Our ESD recently hosted the WA State Science conferenced in Wenatchee this year.

ESD staff will be supervising EWU teaching candidates again this year.

Continuing to providing support to many districts in our region this year.

D. Administrative Services - Trisha Schock

Trisha provided an overview of the monthly financial reports. We continue to perform well.

Yesterday was the year end deadline for our districts.

The business manager academy is going really well, with 9 districts participating. We will be adding some additional districts soon as well as collaborating with other ESDs on some statewide work.

IV. NEW BUSINESS

A. City Use of ESD Property for "Safe Park"

Michelle shared that we received a request in early October from the City of Wenatchee Mayor, Frank Kuntz to use our property to create a safe park for homeless.

The city was able to acquire an alternate property on Ohme Gardens road prior to our board meeting today.

V. ACTION ITEMS

A. Adoption of Board Operating Principles

The board reviewed changes discussed at our September board meeting.

** It was moved by Larry and seconded by Richard to approve the Board Operating Principles with changes. Motion carried.

VI. INFORMATION

A. AESA Annual Conference, November 30 - December 2nd in Atlanta,

Registration and hotels are confirmed for four board and 3 cabinet members.

B. NCEF Foundation Awards

Tomorrow night at 6:00 pm is the NCEF foundation awards via zoom. Over 250 applications came in this year. Michelle will be sending the link out to the board following the meeting today.

VII. SUPERINTENDENT/BOARD REPORTS/COMMUNICATION

A. The Latest of "Michelle's Moments"

Michelle began by extending her gratitude and appreciation to the ESD cabinet team. We have a great team in place.

Recently attended the USIP Pool two-day retreat in Ellensburg, as well as the Workforce Development retreat at Cave B in Quincy.

Continue to work with new superintendents with twice a month zooms as well as checking in with them on-site.

We continue with superintendent zooms on the 2nd and 4th Mondays of the month for top of mind issues to process with colleagues.

SAC meetings have 3 tenants for this year; systems improvement with a focus on math, SEL and financial. With 14 new superintendents in our region this year this focus helps with big picture things.

Recently attending county lunch meetings, which have great turnouts in each region.

Working with Pateros board on an interim superintendent and a replacement.

The AESD re-design work is in development with a goal to be completed for review in January.

Chairing AESD superintendent group this year.

AESD draft leg agenda copies were passed out

The next board meeting will be held on Tuesday, November 22, 2022 beginning at 12:00 pm at NCESD.

End time 1:01 pm.

Board Chairperson

Board Secretary