

Job Opening Announcement & Job Description



Migrant Education Nurse Case Manager Temporary 1-year position

Supervisor: Nurse Corps Director	Division: Migrant Location/Assignment: Serving schools and families in Warden, Quincy, and Ephrata
Salary Range: \$ 104,735.00 - \$124,499.00 (level 1) <i>Salary based on a 260-day position. Salary range dependent upon experience and expertise.</i> Benefits: <u>Insurance benefits</u> - Through the HCA SEBB program, includes medical, dental, vision, life, & LTD (if hired for more than 79 days) <u>Retirement</u> - Through the Department of Retirement Systems (DRS) <u>Sick leave</u> - accrued at 8 hours per month <u>Personal leave</u> - 2 days per year Additional Benefit Information	Conditions of work: • 80-100 days • Part-Time • Flexible schedule • 8-hours/day • Exempt position

General Description:

This position is a rare opportunity to join an exciting team. The regional Educational Service District 171 (ESD 171) is seeking a dynamic team player interested in making an impact in the lives of district staff as the Migrant Education Nurse Case Manager. **This temporary position offers an opportunity for part-time to full-time work in the 2025-2026 school year.** Provides support to eligible migrant students and their families, with the goal of closing the gaps in both health and educational outcomes. The Migrant Education Nurse Case Manager provides appropriate one-on-one nursing services to address the combined health, social, and attendance needs of eligible migrant students and serves as a resource to migrant students, their families, and district staff in relation to health concerns, individual health plans, and identification of health problems that require referral.

Qualifications:

Required:

- Associate in Nursing Degree required
- Washington State Registered Nurse (RN) License
- Recent job-related experience (K-12 school nursing, case management, public health)
- Bilingual in English and Spanish
- Recent proven experience with professional presentations in both English and Spanish
- ESA Certificate or ability to obtain within 2 years

Preferred:

- Bachelor of Science in Nursing or an advanced degree preferred
- BLS, PEARS, PALS Certification preferred

Skills, Knowledge, and/or Abilities:

- **SKILLS** are required to perform multiple technical tasks. Specific skill-based competencies: adhering to safety practices; administering first aid; performing nursing physical assessments of pediatric clients; handling hazardous materials/waste; operating equipment used in a clinical setting; operating standard office equipment and pertinent software applications; preparing and maintaining accurate documents, files, and records.
- **KNOWLEDGE** is required to perform algebra and/or geometry; to comprehend technical information; to compose a variety of documents, and facilitate group discussions; to analyze situations to define issues and

draw conclusions. Specific knowledge-based competencies: school nursing and case management scope and standards; nursing process; stages of child development; pediatric and family nursing practices; community health concepts; school-based health services principles; health plan development; health issues affecting rural and urban communities and school settings; local, state and federal laws and regulations; including immigration law; policies and procedures; hazards and safety practices.

- **ABILITY** is required to schedule activities, meetings, and events; gather, collate, and/or classify data; to use various job-related equipment. Able to work and communicate effectively with a diversity of individuals and groups; flexibility to work with others in a wide variety of circumstances; demonstrate empathetic behaviors. Independent problem-solving to analyze issues and create action plans. Able to problem-solve with data. Specific ability-based competencies: adaptable to changing work priorities; able to deal with distraught, angry, or hostile individuals; maintains confidentiality; works as part of a team; works with detailed and confidential information/data.

Timeline:

Position opens: November 3, 2025

Position open until filled: First screening on November 17, 2025

Screening & Interviews as soon as possible

Position begins November 2025

Note: Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check.

NCESD is an Equal Opportunity Employer

Responsibilities:

- Collaborates with district administrators, teachers, and school staff, including 504 planners, school nurses, health services staff, and counselors, to identify migrant students with unmet health needs and/or high absenteeism or chronic tardiness for the purpose of ensuring access to services and providing wraparound case management.
- Assesses physical, emotional, and mental health of children (e.g., student safety, abuse, acute or chronic health conditions, health-related issues) for the purpose of identifying problems, referring for proper treatment, and complying with legal requirements.
- Conducts home assessments for the purpose of identifying care needs, providing recommendations and resources for improving health and safety, and encouraging school attendance.
- Prioritizes student and family needs, developing a case load of students for nurse-led case management services, including, but not limited to, student assessments, home visits, health education, parent engagement, access to and coordination of culturally-responsive care, and wrap-around supports.
- Coordinates with community agencies and resources for student care throughout the year and as needed (e.g., fulfilling requirements for migrant physical exams, immunizations, sports physicals, mobile health services clinic scheduling, and support).
- Collaborates with a wide range of partners (e.g., parents, students, health care providers, therapists) for the purpose of ensuring positive outcomes via effective monitoring, coordination, and service adjustments.
- Provides summer programming support for the purpose of ensuring that eligible students and families receive needed services beyond the standard school year.
- Supports off-school site service needs (e.g., home visits, assist with transportation arrangements of students and families) for the purpose of facilitating follow-up health care appointments and ensuring access to health care providers.
- Attends/leads meetings (e.g., MEP meetings, multidisciplinary assessment team, crisis intervention) for the purpose of conveying and receiving information, assessing student health status, serving as an advocate for the health rights of students, and making recommendations for individualized education programs.
- Participates in various health and safety trainings (e.g., mental health first aid, child abuse, MTSS, DEI) to serve as a resource to students, teachers, and other school personnel.
- Reports contagious diseases to local public health authorities and assists students and families in following public health recommendations to minimize infection and maintain legal compliance.
- Researches a variety of health-related topics (e.g., health care trends, new treatments, improved assessment of health conditions) for the purpose of providing current and accurate health information to stakeholders.
- Participates in comprehensive and ongoing quantitative and qualitative data collection and analysis for the purpose of process and outcomes evaluations; completes program reports as required.
- Maintains professional and technical knowledge and certification(s) by attending educational workshops, reviewing professional publications, and participating in related professional societies.

- Self-motivated and able to work independently with minimal supervision

Professional Growth and Responsibilities

- Meets or exceeds performance expectations in the following areas:
 - Competence
 - Quality & Quantity of Work
 - Attitude
 - Flexibility, Innovation & Initiative
 - Cooperation with Supervisor/Director & Peers
 - Demonstrates & Supports Agency Values
- Supports and implements ESD policies, regulations, procedures, and administrative directives; demonstrates loyalty to the ESD and other administrators.
- Submits records, reports, and assignments promptly and efficiently.
- Deals with obstacles and constraints positively.
- Demonstrates ability to adjust to and use new approaches in the performance of his/her duties.
- Seeks and takes advantage of opportunities for professional growth.
- Maintains dress and appearance appropriate to a professional office setting.
- A new employee is subject to a 180-day probationary period and must be evaluated prior to its end. If work is found to be unsatisfactory, the employee is subject to termination.
- Other duties as assigned by the Director, Deputy Superintendent, and Superintendent.

Physical Demands

- Periodic travel within the ESD 171 region. Some overnight travel may be required for meetings or conferences.
- Extended or flexible hours as necessary.
- Sitting for extended periods of time may be required. Lifts and carries a maximum of 40 pounds. Adequate manual and finger dexterity, hearing, speech, and vision are necessary to perform the essential functions of this position.

Application Procedure:

The North Central ESD is accepting applications for this position online only. To access our online application, please click the link below.

All completed packets must be submitted online and include:

- Updated Resume
- Cover Letter
- 3 Professional References
- Washington State Sexual Misconduct Disclosure Release

[Click here to apply](#)