

# Job Opening Announcement & Job Description



## Migrant Student Engagement Coordinator

**Supervisor:** Assistant Superintendent

**Division:** Student Success & Learning

**Location/Assignment:** North Central ESD 171 Region

**Salary Range:** \$85,934.00 - \$102,152.00 (Level 1)  
\$90,863.00 - \$108,006.00 (Level 2)

*Salary based on a 191-day position.  
Salary range dependent upon experience and expertise*

**Benefits:**

**Insurance benefits** - Through the [HCA SEBB](#) program, includes medical, dental, vision, life, & LTD (if hired for more than 79 days)

**Retirement** - Through the [Department of Retirement](#) (DRS)

**Sick leave** - accrued at 8 hours per month

**Personal leave** - 2 days per year

[Additional Benefit Information](#)

**Conditions of work:**

- 191 days per year
- 8 hours per day
- Exempt position

**General Description:**

This position is a rare opportunity to join an exciting team. The North Central Educational Service District 171 (NCESD 171) is seeking a dynamic team player interested in making an impact in the lives of district staff as the Migrant Student Engagement Coordinator for 29 School Districts within our NCESD region. This position is based in Wenatchee, Washington.

The Migrant Student Engagement Coordinator supports migrant student access across the ESD 171 region by leading student engagement, leadership development, and graduation readiness initiatives. This position provides training, coaching, and technical assistance to Migrant Student Advocates (MSA) and Migrant Graduation Specialists (MGS) to strengthen services and support systems for migratory students and families.

The coordinator collaborates with OSPI, school districts, community organizations, and regional partners to expand leadership opportunities, support implementation of High School & Beyond Plans (HSBP), and promote college, career, and postsecondary readiness. The role emphasizes culturally responsive practices, family engagement, and systems development to improve educational outcomes for migratory students.

**Qualifications:**

**Required:**

- Bachelor's degree or a minimum of five years' recent experience working with migrant families in a related field, of which 3 years must be in the planning and delivery of in-service training
- Must be bilingual/biliterate (English and Spanish)
- 3-5 years of current successful experience in a K-12 environment
- Valid Washington State Driver's license, reliable personal transportation, and willingness to travel

**Preferred:**

- 3-5 years of current experience in education or a related field
- Valid Teaching Certificate
- Bicultural, with experience serving students in rural or remote districts and migrant programs

**Skills, Knowledge, and/or Abilities:**

- Ability to work independently under broad organizational guidelines to achieve objectives
- Ability to set priorities, meet deadlines with multiple projects and schedules, deal with frequent interruptions, and work as part of a team
- Strong interpersonal skills demonstrated through the ability to build trusting, collaborative relationships.
- Demonstrated excellent verbal and written communication skills

- Exceptionally high commitment to task accomplishment and flexibility in working hours and days

**Timeline:**

Position opens: June 3, 2026  
Position closes: June 17, 2026  
Screening & Interviews as soon as possible  
Position begins August 2026

**Note:** Employment contingent upon successful clearance of a Washington State Patrol, FBI fingerprint criminal history background check, and Sexual Misconduct background check.

**NCESD is an Equal Opportunity Employer**

**Job Responsibilities:**

- Provide training, coaching, and technical assistance to Migrant Graduation Specialists (MGS) and Migrant Student Advocates (MSA) to support graduation readiness, High School & Beyond Plans (HSBP), and student engagement efforts
- Design, coordinate, and support student leadership, engagement, and enrichment opportunities, including conferences, mentorship programs, student ambassador activities, and career or college readiness
- Collaborate with school districts, families, and community partners to identify student needs and coordinate supports that improve academic achievement, graduation outcomes, and postsecondary readiness
- Support implementation of High School & Beyond Plans (HSBP) and promote student and family understanding of graduation requirements, scholarships, career pathways, and postsecondary opportunities
- Partner with OSPI, ESDs, higher education institutions, employers, and community organizations to expand leadership development, career exploration, internships, and academic enrichment opportunities for migrant students
- Promote student and family voice by supporting engagement opportunities, such as Parent Advisory Councils (PACs), and by integrating feedback into program planning and continuous improvement efforts
- Support equitable access and participation by assisting districts in reducing barriers related to transportation, language access, communication, and culturally responsive programming
- Develop and maintain partnerships that strengthen sustainable systems of support for migrant students and families across the region
- Maintain accurate records, data collection, and reporting in compliance with Migrant Education Program requirements and program expectations
- Collaborate with ESD partners and job-alikes to prepare and present information at the state Migrant Education conference in August
- Perform related duties as assigned to meet Migrant Education Program objectives

**Professional Growth and Responsibilities**

- Meets or exceeds performance expectations in the following areas:
  - Lead, Serve, and Support
  - Team Work
  - Problem Solving
  - Communication
  - Adaptability
  - Critical Thinking
  - Time Management
  - Interpersonal
  - Attendance
- Supports, implements, and abides by the NCESD and partnering agencies' policies, regulations, procedures, and administrative directives; demonstrates loyalty to the NCESD and other administrators
- Submits records, reports, and assignments promptly and efficiently
- Deals with obstacles and constraints positively
- Demonstrates ability to adjust to and use new approaches in the performance of his/her duties
- Seeks and takes advantage of opportunities for professional growth
- Maintains dress and appearance appropriate to a professional work setting
- A new employee is subject to a 180-day probationary period and must be evaluated prior to its end. If work is found to be unsatisfactory, the employee is subject to termination.
- Other duties as assigned by the Assistant Superintendent or Superintendent.

**Physical Demands**

- Frequent travel within the NCESD 171 region. Some overnight travel will be required.
- Extended or flexible hours as necessary

- Sitting for extended periods of time may be required. Lifts and carries a maximum of 40 pounds. Adequate manual and finger dexterity, hearing, speech, and vision are necessary to perform the essential functions of this position

**Application Procedure:**

The North Central ESD is accepting applications for this position online only. To access our online application, please click the link below

**All completed packets must be submitted online and include:**

- Resume
- Cover Letter
- Three Professional Reference Contacts
- Washington State Sexual Misconduct Disclosure Release

[Click here to apply](#)